




इन्दिरा कला संगीत विश्वविद्यालय, खैरागढ़, छ.ग.

निविदा सूचना

परीक्षा संबंधी समस्त प्रक्रियाओं के ऑनलाईन कार्य हेतु सॉफ्टवेयर तैयार करने हेतु निविदा दिनांक 31.08.2019 समय 05.00 बजे तक कुलसचिव, इंदिरा कला संगीत विश्वविद्यालय, खैरागढ़ में लिया जावेगा। निविदा की शर्तों के लिये विश्वविद्यालय की वेबसाइट www.iksv.ac.in का अवलोकन करें।


कुलसचिव



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Tender form for **Development and Hosting of Online MIS of Examination** for Indira Kala Sangit Vishwavidyalaya,
Khairagarh,(C.G.)

Issued To

Tender form price Rs. 500/-

INTRODUCTION

Indira Kala Sangit Vishwavidyalaya (herein afterwards may also referred to as 'University'), Khairagarh, (C.G.) calls for the bids from the registered Software Development Companies for the Development and Hosting of Online MIS of Examination of the University primarily based on the below attributes:

INVITATION FOR TENDER

It has been decided to develop and host cloud based MIS of Examination for the University with listed primary features and services:

- i. Utility for Online Examination Application
- ii. Utility for Online Enrollment and Registration
- iii. Facility for Migration of Old Paper based data to Online mode
- iv. Utility for Bulk upload of Enrollment Forms (for Backlog data)
- v. Dashboards for all Users
- vi. Manual/ Auto Application Verification
- vii. Form Verification Workflow
- viii. Auto Enrollment and Roll number generation facility
- ix. Admit Card Generation Workflow and Online Dispatch
- x. Facility for Mock Examination with Old Exam Paper and Answer sheet storage
- xi. Utility for Question paper moderation and workflow
- xii. Utility for Online Question paper distribution and workflow
- xiii. Utility for Online/OMR based examination
- xiv. Coding and Decoding Facility
- xv. Utility of Online evaluation and answer sheet uploading
- xvi. Auto tabulation
- xvii. Result Generation (Mark and Credit System both included)
- xviii. Custom Reports
- xix. User with ACL, Subject, Programme, Course, Paper Management
- xx. Tabulation in NAD format
- xxi. Email, SMS and Dashboard based intimation of results
- xxii. Ticket based Support System
- xxiii. Hosting of System in the Cloud for 01 Year
- xxiv. Bulk Downloading of Forms, Admit Cards, Papers etc.
- xxv. Utility for Revaluation with Form filling, Workflow
- xxvi. Fee Payment System as per accounting norms and shall transfer fund to the University Account o the same day
- xxvii. Integration with the existing Online Admission System and customizations
- xxviii. Complete Source Code of the above developed system

Sealed Tenders are invited from reputed firms, who fulfill the following technical parameters:

Criteria of Technical Qualification for Development and Hosting of Online MIS of Examination

GENERAL TERMS AND CONDITIONS

1. Tenders should be submitted in two parts in separate sealed covers indicating:

Part I: EMD, Technical bid for Development and Hosting of Online MIS of Examination of the University. Part II: Commercial bid. Both Parts; Part I & Part II should be kept in the main sealed cover.

2. Main sealed cover should be superscripted with the Tender document No and **“Development and Hosting of Online MIS of Examination of the University”** and should be submitted to Registrar Indira Kala Sangit Vishwavidyalaya, Khairagarh, Chhattisgarh through Registered post or by hand. Tender must reach on or before the last date. Each page of the tender must be duly signed by the bidder.
3. Bidder must have serviced or executed jobs in state/central owned universities during last five years. Customer list with nature of work done along with work order/purchase order should be attached.
4. The bidder must be a registered company under the Indian Companies Act 2013. Bidder should also attach Incorporation Certificate
5. A valid GST/ TAN/ PAN card number should be entered appropriately and photocopy attached
6. UNIVERSITY will not be responsible for any postal delay, non-receipt of tender in due date and time for whatsoever the reason.
7. The successful bidder will execute an agreement on a stamp paper within 7 days after receipt of order.
8. Detailed SRS, Examination Process Capturing, Requirement Gathering and Analysis Report before MIS Application Development shall be submitted to the University
9. No advance payment will be made. Only after completion of development of the software and hosting in the cloud (achieving the targets satisfactorily), bills (in triplicate) may be submitted for payment.
10. Successful bidder shall carry out the instructions given from time to time by the UNIVERSITY and shall adhere to the time schedule defined by the University.
11. If any of the services/delivers cannot be made in accordance with the instruction and time schedule prescribed from time to time. The UNIVERSITY has sole right to cancel the contract and to forfeit the earnest money deposited. Also suitable legal action shall be taken against the firm as well as may be black listed. The cost involved in getting the work done elsewhere will be charged from the firm and/or penalties may be imposed on the firm as decided by the Registrar/Vice Chancellor of the University.
12. If any dispute arises between the bidder & UNIVERSITY on any matter concerning, the tender the Vice-Chancellor of UNIVERSITY will be the sole Arbitrator & his/her decision shall be final & binding on both the parties. For any dispute in the matter of execution of the contract it will fall under the jurisdiction of the judicial courts of Chhattisgarh.
13. Tenders would be opened in the UNIVERSITY office and the bidders or their authorized representatives may be present at the time of opening of the tenders. The number of authorized representatives that may be present for any bidder is limited to maximum of two.

14. During the tender opening, University may seek POC (Proof of Concept) or presentation related to the above from the bidder.
15. Security deposit @3% of the total value of the tender amount per year should be deposited by successful bidder in the form of Cheque/DD issued by nationalized bank pledged to the **Registrar, Indira Kala Sangit Vishwavidyalaya, Khairagarh, C.G.**
16. No representation of change of rate once accepted will be considered during the contract.
17. The above tender shall be valid for one complete cycle of Examination i.e. Completion of Admission till Degree conferment and can be extended further if mutually agreed by both the parties.
18. Rates entered should include all transportation, handling and management, Taxes, Duties, Octroi, Levies, License Fees, Training, Forex and Wages etc. No escalation of rates will be allowed on any account. TDS and other taxes, as applicable, will be deducted from total payment due to the tenderer.
19. Payment will be made only after the submission of completion certificate from the Computer Center of the University.
20. University may consider further negotiations pertaining to the services and financial bids submitted by the bidder selection
21. Design and Development tasks pertaining to the UI and Screens, Workflow Design, Hosting, Backups and Data Security etc will be done by the agency/firm/company based on the inputs and necessary approvals from the University
22. UNIVERSITY reserves the rights to reject any or all tender without assigning any reason; Further, UNIVERSITY also reserves rights to select any tender as per the recommendation of Purchase Committee.
23. If found unsatisfactory, University reserves the rights to eliminate any successful bidder without giving any reason. University also reserves rights to recall or cancel the tender without giving any reason.

Evaluation Methodology

From the time the bids are opened to the time the contract is awarded, if any firm wishes to contact the UNIVERSITY on any matter related to the tender, it shall do so in writing at the address indicated in the Tender document. Any effort by the firm to influence the UNIVERSITY personnel in the process of evaluation or comparison may result in the rejection of the firm's proposal.

Envelope 'A' shall be opened first and each tender shall be scrutinized on the pre-defined technical parameters. Bidders may also asked for the POC/demo. benefits of their design and security features. This will be an important factor to judge Technical soundness of the bidders.

Envelope 'B' which shall contain the commercial bid, shall be opened only if the respective bidder is qualified on the basis of the technical parameters.

1. The commercial bids of those Tenders who do not qualify on the basis of Technical parameters shall not be opened and summarily rejected.

