

REGULATION No. - I

MEETINGS OF THE KARYAKARINI SAMITI

- 1- The Karyakarini Samiti shall meet ordinarily on Sunday while the Vishwavidyalaya Sabha is in session and at such other time as the Kulapati may for special reasons direct.
- 2- Five members inclusive of the Chairman shall form a quorum.
- 3- Ordinarily a fortnight's notice of a meeting shall be given by the Kula Sachiva.
Provided that when the nature of the business to be brought before the Samiti, in the opinion of the Kulapati, necessitates an immediate meeting shorter notices may be given but at such meetings no business that is not immediate urgency shall be transacted.
- 4- At the meeting of the Karyakarini Samiti the Chairman shall have a vote and a casting vote.
- 5- The Chairman at any meeting, may at his discretion, apply the regulations prescribed for discussion of matters at meetings of the Vishwavidyalaya Sabha. In so far as he thinks fit.
- 6- Any member of an Authority or body of the Vishwavidyalaya may make any recommendation or proposal to the Karyakarini Samiti. Such recommendation or proposal shall be sent in the form of a letter through the Kula Sachiva, and shall be considered by the Samiti at the earliest, Possible date.
- 7- All, propositions for the conferment of an Honorary Degree shall be put to vote: -
 - (i) Without discussion, and
 - (ii) by ballot.
- 8- A meeting may be adjourned to a specified hour on the day of the meeting or any subsequent day in order to complete unfinished business. No notice of such adjournment need to be sent to absent members. No quorum shall be required at an adjourned meeting.

REGULATION No. - II

MEETINGS OF THE SHIKSHA SAMITI

- 1- The Kulapati shall convene to the Kula Sachiva a meeting of the Shiksha Samiti at any time on his own initiative or on receipt of a requisition signed by not less than 5 members of the Samiti.
- 2- Not less than 3 week's notice shall be given of the time and place of meeting.
- 3- 6 members inclusive of the Chairman shall form a quorum.
- 4- In absence of the Kulapati the meeting shall elect a member to preside at the meeting.
- 5- At all meetings of the Samiti Chairman shall have a vote and the casting vote.
- 6- Notice of a motion or resolution to be moved at a meeting of the Shiksha Samiti must be in the hands of the Kula Sachiva not less than 14 days before the meeting.
- 7- Notice of an amendment to a motion or resolution, of which notice has been given must be in the hands of the Kula Sachiva at least 7 days before the meeting of the Shiksha Samiti at which the motion or resolution is to be moved.
- 8- Notwithstanding anything contained in paras 6 and 7 the Chairman may allow a motion of which the required time limit, has not been given to be moved or discussed when the motion is one to accept or to act. Upon any recommendation or report of any authority, Board, Council, Committee or Sub-Committee of the Vishwavidyalaya or of a Committee

or Sub-Committee of any such body and where it would have been impossible to give the notice required by paras 6 and 7 of this chapter, provided that the Chairman is satisfied that for the purpose of carrying on the work of the Vishwavidyalaya it is necessary to obtain an immediate decision upon the motion.

- 9- The regulation relating to notice a business and discussion at meetings of the Karyakarini Samiti shall be applied so far as may be at meetings of the Samiti.
- 10- There shall be a meeting of the Samiti every year to be called the annual meeting.
- 11- The following procedure shall be followed in respect of propositions for the conferment of Honorary Degrees, viz:-
 - (a) Every proposition for the conferment of an honorary degree shall be referred for consideration to a committee consisting of the Kulapati and the Kuladhisachiva, before it is included on the agenda paper of a meeting of the Shiksha Samiti.
 - (b) The committee shall consider if the person proposed.
 - (i) is distinguished for his learning; or
 - (ii) has rendered eminent services to the cause of education; or
 - (iii) has, by his munificence promoted the cause of education;
 - or (iv) has rendered outstanding public service in other ways, and is otherwise fit in all respects for the conferment of the degree.

If, after such consideration, it commends the proposition to the acceptance of the Shiksha Samiti its report shall be placed before Shiksha Samiti along with the proposition.

- (c) If the committee is of opinion that it is advisable to drop all further proceedings relating to the proposition the opinion shall be communicated to member giving notice of the proposition and no further action shall be taken in the matter unless the confirms in writing his intention to move the proposition in which case the proposition shall be placed before the Shiksha Samiti along with the proceedings of the committee on the subject.
- (d) All propositions for the conferment of the honorary degree shall be put to vote (i) without discussion and (ii) by ballot.
- (e) No propositions for the conferment of an Honorary Degree shall be declared to have been passed by the Shiksha Samiti, unless a majority of not less than 2/3rd of the members present at the meeting vote in its favour.

REGULATION No.- III

ACCOUNT RULES

- 1- Receipts of every kind shall be paid intact into the Local Banks. All cash receipts shall be remitted to the Bank not later than the first day following on which the Bank is open. Under no circumstances should the amount left in the custody of Assistant Registrar Accounts exceeds Rs. 5000/- when the balance is in excess the Kula-Sachiva will make special arrangement for the safe custody of the surplus.
- 2- The books of account and registers shall be strongly bound paged and attested corrections shall be made in red ink initialed and erasers shall on no account be permitted.
- 3- Every person making a payment to the Vishwavidyalaya shall fill in a pay-in slip in triplicate, entering there in the amount paid in figures as well as in words and mentioning the purpose for which the amount is paid. One pay-in-slip will be given to the payee, one

will be sent to to the Department or Section of the Vishwavidyalaya office concerned for record and the original pay-in-slip will be in the custody of the Office Superintendent Accounts.

- 4- All pay-in-slips for amounts not exceeding Rs. 500/- shall be signed by the A.R. Accounts and those exceeding Rs. 500/- shall be signed by the Kula Sachiva, or if so authorised by the Upa Kula Sachiva or the Sahayak Kula Sachiva.
- 5- Each pay-in-slip in triplicate will be allotted a serial number for the year and shall be entered in the Daily Collection Register.
- 6- Remittance to the Bank shall be accompanied by a Challan which shall be prepared in duplicate in the Bound Book supplied by Bank and the first part shall remain in the book and the second part shall be given to the bank with the money. The O.S. Accounts shall keep the book in his personal custody.
- 7- The pass Book granted by the Bank shall remain with the Kula Sachiva and shall be sent to the Bank after every fortnight for being written up-to-date. After its return by the Bank, the Kula Sachiva shall prepare a bank Reconciliation Statement and satisfy himself after tallying all entries.
- 8- Expenditure shall ordinarily be met by means Cheques drawn on the banks but petty and emergent expenditure may be drawn to meet several items of expenditure. The Cheque book granted by the Bank shall remain in personal custody of the O.S. Accounts under lock and key.
- 9- Every bill presented for payment shall first be examined by the O.S. Account and he shall initial it in token of his having done so. If the claim be admissible, the authority good, the signature true and in good order and the receipt a legal acquaintance, the Kula Sachiva shall, after satisfying himself on these points, and on the recommendation of A.R. Accounts, authorize payment by cheques or in cash.
- 10- In the former case, an entry shall be made in the Cash Book and the bill having been stamped "Paid" it shall be retained in the custody of the O.S. Accounts. The bills shall be numbered consecutively for the year in the order of payment and pasted in a bound book with fly leaves. Salary bills shall be filed separately. Adjustment vouchers shall bear a separate series of numbers from cash vouchers and also be filed separately.
- 11-
 - (a) The salary bill shall be in a prescribed form.
 - (b) Salaries fall due on the first working day of the month for which they are due.
 - (c) Income tax, subscription to Provident Fund. House rent and dues to the University shall be deducted from the salaries of Officers and Teachers before payment is made to them.
 - (d) Payment of salaries of officers and teachers shall compulsorily be made by cheque. If any officer or teacher desires payment in cash he will attend Kula Sachiva office to receive it in person with special permission of the V.C.
 - (e) Save with the special sanction of the Kulapati no claim by an officer or teacher or a member of any Vishwavidyalaya shall be valid unless made within six months of the date at which the payment fell due.
- 12- A Register shall be maintained in which all record of appointments, promotions leave, suspensions, fines reductions or enhancement of salaries and office arrangement regarding all members of the Vishwavidyalaya staff be entered.
- 13- Contingent, charges for sums below ten rupees need not be supported with vouchers. A certificate by the Kula Sachiva that they have been disbursed shall be sufficient, but charges above Rs. 10/- shall be supported by vouchers.

- 14- The O.S. Accounts of the University may be paid a permanent advance of Rs 5000/- to meet the contingent expenditure against sufficient security. In addition, when in the opinion of the Vice-Chancellor for the special needs of the University, it be found necessary, a similar advance not exceeding Rs. 2000/- may also be paid to an officer of the University for meeting expenditure on unforeseen items.
- 15- A daily Collection Register shall be maintained for all receipts. Amounts of all pay-in-slip will be entered in the daily Collection Register in the order in which they are received. The daily Collection Register will be totaled at the end of each day's transactions and tallied with the amount received and certified accordingly by the O.S. Accounts and counter signed by the Kula Sachiva or any officer so authorized. Daily receipts under each head in Daily Collection Register shall be entered in the Cash Book under the relevant heads.
- 16- All money received and spent shall be immediately brought to account in the cash book. It shall as far as may be balanced at the close of every day and signed by the Kula Sachiva. After the close of each month on receipt of the bank pass Book from the Bank, the Cash Book shall be compared with the pass Book. Both the books should be correctly posted. The balance according to Cash Book minus the Cash in the hand of the Cashier plus the amount of uncashed cheques must agree with the balance in the passbook.

The total of the office establishment and contingent charges shall be entered in the Cash Book. Every item of expenditure shall contain reference to the voucher or certificate of payment as the case may be.

- 17- Besides the Cash Book, there shall be maintained an abstract register or ledger of all transactions appearing in the Cash Book. There shall be as many columns as they are needed as per heads of Expenditures and Income. Under each head shall be entered in the appropriate column the transactions of the date as appearing in the Cash Book. They will be totalled at the end of the month.

On the basis of this register, there shall be prepared every month an abstract progressive total of receipts and expenditure which will show the budget figures, the amount released or spent as the case may be up to the end of the month and the balance remaining to be released or available for expenditures for the rest of the financial year. This statement will be put up before the Finance Officer and the Kulapati after the 15th of the succeeding month. Released

- 18- Any money received in the form of earnest money or security deposit which does not come under any head as prescribed in 14, 15 and 16 of these rules shall be credited to a separate suspense head. If not claimed within 3 years, the amount shall be transferred to Misc. a/c. through the Adjustment Register or Journal.
- 19- Transfer entries by means of which transfer from one head of account to another are affected shall be made to correct errors of classification. In case of deposits referred to in Para 18 adjustment shall take place when the amount is unclaimed for three years as therein prescribed.
- 20- Refund of revenue shall be made with the sanction of the Vitta Samiti.
- (1) Provided that in cases refer to Para 17, no refunds shall be made except with sanction of the Karyakarini Samiti.
 - (2) Provided further that the sums received in excess of the fees prescribed may be refunded to the remitters concerned without a formal application from them, with the sanction of the Kula Sachiva.
 - (3) Provided further that the hostel caution money paid by a hosteller or the Vishwavidyalaya may be refunded by the Kula Sachiva if the Superintendent of the hostel certifies that there are no dues outstanding against the hosteller.

- 21- The Kula Sachiva shall have authority to sanction expenditure on printing under the following heads: -
 - (i) Minutes of meetings.
 - (ii) Vishwavidyalaya publications.
 - (iii) General Matters.
 - (iv) Diplomas.
 - (v) Registers of forms and other papers for consideration of the various authorities and bodies.
- 22- In the interest of the university vice-chancellor has been authorised to invest any amount in Govt. securities or fixed deposits of an approved bank.
- 23- The Vishwavidyalaya Library Committee shall have authority to sanction expenditure on books and periodicals and in absence of the Committee the Kulapati will sanction the same subject to the Budget allotment.
- 24- The Kula Sachiva shall be authority to countersign traveling allowance bills, as per ordinance No. 10 (T.A. rules).
- 25- The Kula Sachiva shall submit before hand an estimate of the expenditure on examinations to Karyakarini Samiti and where the estimate has been sanctioned he shall have authority to pass all expenditure under that head.
- 26- Remuneration to examiners shall be fixed by Karyakarini Samiti on recommendation of the Shiksha Samiti. The Kula Sachiva shall have authority to pass the bills in accordance with that sanction.
- 27- No unusual expenditure shall be incurred without the previous sanction of the Karyakarini Samiti.
- 28- A stock and store of all moveable property shall be kept in a register in such form as may be prescribed by the Karyakarini Samiti. There shall be yearly physical verification of stock by the Kula Sachiva.
- 29- Separate registers for forms, stationery and stamp shall be maintained and shall be verified at the end of every month by Sahayak Kula Sachiva.
- 30- The Kula Sachiva shall have powers to sanction recurring and nonrecurring expenditure up to Rs. 10,000/- only. The amount above Rs. 10,000/- shall be sanctioned by the Kulapati.
- 30- (a) The Head of the Department/concerned officers (office/teaching departments shall have power to sanction an amount of Rs.- 1500/-)
- 31- The budget for each financial year will be framed by the Karyakarini Samiti within the limits specified by the Vitta Samiti. The budget shall be ready on or before 31st December annually. If need be, a supplementary budget estimate shall be prepared for the amount exceeding the original allotment.
- 32- The budget estimates shall set forth the estimated receipts and expenditure for the full year and opening and closing balances (cash and investments).
- 33- The budget estimates shall be accompanied by necessary explanatory notes for variation to compare with previous year and necessary schedules to explain expenditure and income.
- 34- Re-appropriation of sums allotted under one sub-head or minor head to another sub-head or minor head may be sanctioned by the Kulapati on the recommendation of the A.R.(A)/ Finance officer and of sums allotted under one major head to another major head by the Karyakarini Samiti on the advise of the Vitta Samiti.

REGULATION No.- IV

GRANT OF LOAN OUT OF PROVIDENT FUND TO SUBSCRIBER.

- 1- (i) At the discretion of the Karyakarini Samiti, the loans or advances against the total sum to the credit of the subscriber can be given for the following reasons:-
- (a) To defray the expenses incurred in connection with illness, duly certified, of himself or any member of his family.
 - (b) To meet the expenditure on account of such religious and social functions as thread ceremony, marriages etc. of any member of his family or the posthumous rites of any deceased member of his family.
 - (c) To purchase land for building a house or build or to purchase a suitable house or make repairs-special or ordinary in his existing house for his personal residence. This advance may be made in installment if considered necessary.

Provided that no advance is necessary having regard to the individual merits of the case.

Provided that a non refundable withdrawal up to the extent of 75% of the accumulation in case of marriage of first daughter (to the credit of the employee) may be sanctioned to a subscriber after 10 years of continuous University service, which shall be adjusted when final payment of the Provident fund made to the employees on his retirement or when he resign or otherwise when it is due, or as per Govt. Rule which will be applicable to the employees from time to time. (amended on 1/3/2006) and when it is due fall for following purposes:-

- (a) Purchase of a site for construction of a house for use of the subscriber.
 - (b) Construction of a house for use of the subscriber.
- (ii) Such loans or advances shall be repaid in a number of installments not exceeding 20, to be fixed by the Karyakarini Samiti in each case. The first installment shall be made from the first payment of a full months salary after the subscriber has withdrawn the sum to be refunded. The amount of such installment shall be fixed in round numbers and the last installment shall cover the entire balance then to be refunded by the subscriber. But the subscriber may, at his option pay any additional sum above the amount of installment fixed in round numbers.

Note- *The exten of 50% shall be 1/2 of the total accumulations of the employee concerned of the date of withdrawal. If an employee has already been advanced a refundable advance earlier the non-refundable withdrawal shall be reduced to the extent of the refundable advance so that the refundable advance and the non-refundable withdrawal together do not exceed 50% of the accumulations of the employee. (Amended on 24/7/78)*

- (iii) For the purpose of calculation of interest under this Rule, all advances made before the 16th day of any month shall be deemed to have been made on the first day of the next ensuing month.
 - (iv) The interest will be charged @ Rs. 6/- perineum, per hundred and will be recoverable at the last installment.
- 2- A subscribers subscriptions to the Fund may be applied either wholly or partially to payment of premium on a policy of insurance either whole life or endowment on the subscribers own life in an approved Insurance Company, subject to following conditions :-

(b) Three Teachers:

(iii) Co-opted Members:

Two members to be co-opted by the Committee, if necessary.

Secretary:

2. The Librarian or in his absence, the Assistant shall act as secretary of the Library Committee.

Term:

3. Members, other than ex-officio-member, shall hold office for one year. Appointments in casual vacancies shall be for the term for which the persons in whose place the appointment is made would have been a member.

Powers of the Committee:

4- Subject to the control of the Karyakarini Samiti, the Library Committee shall have the following powers and duties, viz: -

- (a) To administer all Endowments for the University Library and allotments made in the Budget for purchase of books, Musical Records and periodicals or for general purposes of the Library.
- (b) To allocate the fund for books among the various subjects and for purchase of furniture, equipment etc. for the Library.
- (c) To lay down, from time to time, the procedure for selection and purchase of books and journals.
- (d) To prepare the Budget of the University Library for consideration of the Karyakarini Samiti.
- (e) To submit to the Shiksha Samiti and the Karyakarini Samiti an Annual Report on the working of the University Library for the period July to June every year.
- (f) To frame Rules for use of books and journals in the University Library.
- (g) To recommend to the Karyakarini Samiti the staff required for the Library.

Meetings:

- 5- (i) The Library Committee shall meet at least twice in a year and when ever convened by the Chairman.
 - (ii) Ordinarily, a week's notice shall be given for meeting of the Committee.
 - (iii) Notice of a resolution to be moved at a meeting of the Library Committee shall reach the Secretary not less than five days before the date of the meeting.
 - (iv) Amendments to motions already on the agenda may be moved at meetings of the Committee.
- 6- In the absence of the Vice-Chancellor, the members present shall elect a Chairman for the meeting.
- 7- In the case of absence of unanimity or any question, the chairman shall put the same to vote when members shall indicate their opinion by showing their hands.

Quorum :

- 8- Three Members of the Library Committee shall form a quorum.
- 9- The proceedings of the Library Committee shall be subject to revision by the Karyakarini Samiti.

REGULATION No.- VII

MANAGEMENT OF AMALGAMATED FUND OF THE VISHWAVIDYALAYA.

General.

- (a) Every student on the roll of the Teaching Departments of the Vishwavidyalaya shall pay an annual fee towards the Amalgamated Fund as prescribed from time to time by the Ordinance of the Vishwavidyalaya.
- (b) All collections on account of the Amalgamated Fund Fees shall, as early as possible, be deposited in the Savings Bank Account of the Amalgamated Fund in the any nationalized Bank at Khairagarh and be operated by the Kula Sachiva.

Funds Committee.

- 2- There shall be a Committee consisting of the following members which shall make recommendations from time to time to the Vice-Chancellor for expenditure from Amalgamated Fund of the Teaching Departments either of its own or on any proposal referred to it by the Vice-Chancellor, viz: -
 - (1) Senior Dean or Senior professor of U.T.D. to be nominated by the Vice-Chancellor with the approval of Karyakarini Samiti as the Chairman.
 - (2) President and Secretary of student union. If union is not formed One representative from each under Graduate Degree and Post-Graduate Degree studying as a regular student to be nominated by the Chairman after obtaining recommendation from the principal/Head of the Department of U.T.D.
 - (3) One other teacher of the Teaching Department nominated by the Vice-Chancellor.
 - (4) Finance Officer/A.R. Accounts of the University.
- 3- There shall be a Secretary to be elected by the Amalgamated Fund Committee from amongst its members who shall be a student of at least the Degree Course.

Term.

- 4- The term of Chairman nominated by the Vice-Chancellor with approval of the Karyakarini Samiti and of the teacher-members shall be two years, and it shall be one year for other members.

Casual Vacancy.

- 5- In case of a casual vacancy, the vacancy shall be filled up as early as possible and the person so nominated or elected as the case may be, shall hold membership for the full term.

Quorum.

- 6- Three persons shall form a quorum for a meeting which shall include at least one student and one teacher.

Meetings.

- 7- Meeting shall be convened by the Chairman and Notice shall be issued by the Secretary. Ordinarily three day's Notice shall be given. A special meeting can be called for which three day's Notice shall not be required.

Purposes of Fund.

- 8- The funds shall be spent for any or all of the following purposes, viz :-
 - (1) Purchase of materials and preparation of ground for Games/ Sports /Tournaments of the Vishwavidyalaya.

- (2) Purchase of material necessary for establishment and maintenance of Common Rooms of students.
- (3) T.A./D.A. of material/Students for attending State/National and other Conference, Campus and functions as may be approved by the University.
- (4) Contribution to any student-body, the object of which is for promotion of cultural/intellectual life.
- (5) Meeting of expenditure for holding any cultural functions including payment of remuneration/T.A./D.A. to any persons/Artist invited for such functions, holding of intercollegiate competitions.
- (6) Any other purpose which, in the opinion of the Managing Committee, would promote fellow-feeling and corporate life among students and approved by the Vice-Chancellor.

Accounts.

- 9- The accounts of the Fund shall be operated by the Registrar.
- 10- An annual Report on the Amalgamated Fund shall be prepared and submitted by the Amalgamated Fund Committee to the Karyakarini Samiti covering the period July to June every year.
- 11- The decision of the Vice-Chancellor or any recommendations of the Amalgamated Fund Committee shall be final.

REGULATION No.- VIII

MAINTENANCE AND USE OF THE VEHICLES OF THE VISHWAVIDYALAYA.

- 1- All Vehicles of Vishwavidyalaya shall be under the administrative control of an officer duly authorised on his behalf by the Vice-Chancellor who shall act as the Controlling Officer of the University Vehicles. (The Registrar has been authorised by the Vice-Chancellor).
- 2- Subject to the principal direction by the Vice-Chancellor the Registrar shall be responsible for general supervision and control, regarding the use and the maintenance of the Vehicle, in accordance with the provisions of these Regulations.
- 3- The In-charge Vehicle shall be responsible to see that the following Registers are maintained, viz :-
 - (i) A Log Book, entries shall be made by the Driver, showing particulars of all the journeys performed by the Vehicle indicating therein, the journeys for official and non official purposes to be intialled by the In-charge Vehicle in the case each journey, in the Form in **Schedule-“A”**
 - (ii) A Register, entries in which shall be made by the Vehicle In-charge to show the cost of Petrol, Oil etc. consumed during non-official purpose and amount to be recovered in the form in **Schedule-“B”**
 - (iii) An inventory of equipment containing entries regarding record of repairs, replacements and spare parts, in the form in **Schedule-“C”**

The Inventory of Equipment shall be checked every alternate month, by the O.S. Accounts and the Assistant Registrar (Actts.) and any loss arising out of negligence or default or otherwise shall be recovered from the person or persons at fault.

- (iv) In the case of every vehicle a monthly report in the form in schedule -Dø may be submitted. The report may be prepared by In-charge Vehicle and submitted to the Controlling Officer for signature before 7th of every month.
- (v) In the case of damages to the Vehicles on account of accident etc. the Vehicle In-charge shall make an enquiry, fix the responsibility and submit his report to the Vice-Chancellor for further action.

The Vehicles shall ordinarily be tested every 3 months with regard to its fitness for journeys and the Vehicle In-charge shall submit a report to this effect to the Vice-Chancellor through the Registrar. He shall also submit a quarterly report to the Vice-Chancellor through the Registrar on the expenditure incurred on the maintenance of the Vehicle.

- 4- The Vehicles shall be used by persons mentioned below, viz: -
 - (i) Officers of Vishwavidyalaya; and such other Staff of the University as may be permitted for journeys for work relating to the University. It can be used by other officers to attend official meetings in and outside Khairagarh and University function and in the case of officers of Vishwavidyalaya other Social and public Functions and other engagements in and out of Khairagarh connected with public relations.
 - (ii) Members of University Bodies/Guests of the University who come for attending Meetings of the University or for consultation/Extension Lectures, Selection Committee meetings or other work of the University.
 - (iii) Employees of the University specially permitted by the Vice-Chancellor in each case, subject to all the liabilities such as compensation for damages, payment as mentioned in Para 7 etc.
- 5- In all cases, prior permission of the Vice-Chancellor and in his absence by the Registrar (Controlling Officer) shall be obtained for use of the Vehicle irrespective of the purpose for which they are used. The Registrar will have to be approached **first**.
- 6- (a) The Vehicle will not be permissible for journeys to places of entertainment, public amusement and for pleasure trips. These Vehicles cannot be treated virtually as taxis in any case and cannot be ordered or required for such use.
 - (b) The Drivers must remain at the Head Quarters and attend office in time as directed by the Vehicle In-charge. They must be in proper dress and in a healthy condition to be able to drive the Vehicles properly. They must keep the Vehicles in proper condition after cleaning; The necessary attention to the up-keep of the Vehicles should be given. If any mishap occurs or damage caused, the Vehicle In-charge must immediately enquire, take the Drivers report in writing and report to the Vice-Chancellor through the Registrar **within 3 days** of the incident. They must not overload the Vehicles. They must see that tuning and regular servicing of the Vehicles is done in time without fail.
- 9- The Vehicles are essentially meant for the University and as such it is expected that the University Officers, Staff will kindly bear this in mind in the interest of the University.
- 10- Any other requirement if not covered in this Regulation shall be met by the orders of the Vice-Chancellor.

विश्वविद्यालय वाहन एम्बुलेंस के उपयोग हेतु नियम

- (1.) विश्वविद्यालय वाहन एवं एम्बुलेंस, कुलसचिव द्वारा अधिकृत अधिकारी-कुलसचिव के अधीनस्थ रहेगी।
- (2.) विश्वविद्यालय की एम्बुलेंस के उपयोग, सामान्य देख-रेख तथा नियंत्रण हेतु वाहन प्रभारी जिम्मेदार रहेंगे तथा कुलसचिव के नियंत्रण में कार्य करेंगे।
- (3.) एम्बुलेंस का उपयोग मरीज को घर से अस्पताल अथवा एक अस्पताल से दूसरे अस्पताल तक ले जाने हेतु किया जायेगा।
- (4.) विश्वविद्यालय एम्बुलेंस का उपयोग किए जाने पर हायर चार्ज अग्रिम रूप में निम्नानुसार देय होंगे:-
 1. विनियम में आवश्यक संशोधन करने हेतु गठित उपसमिति की बैठक दिनांक 20.3.2008 तक पूर्व में उपयोग की गई एम्बुलेंस का हायर चार्ज रु. 0.25 न. पै. प्रति कि.मी. एवं डीजल/पेट्रोल/आयल की कीमत संबंधित कर्मचारी अथवा बाह्य व्यक्ति से ली जाय। उपसमिति की बैठक दिनांक 20.3.2008 के बाद विश्वविद्यालय के कर्मचारी तथा उसके परिवार के सदस्य जिसमें स्वयं माता-पिता, पति-पत्नी तथा अविवाहित बच्चे सम्मिलित हैं से कुल रु. 5/- प्रति कि.मी. की दर से एम्बुलेंस चार्जिंग लिए जायेंगे। इसमें डीजल/पेट्रोल/आयल तथा अन्य समस्त खर्च जुड़े हुए होंगे।
 2. विश्वविद्यालय कर्मचारियों को छोड़कर अन्य व्यक्तियों के लिए मात्र आपातस्थिति में ही एम्बुलेंस देने एवं चार्ज लेने के संबंध में कुलपति जी विशेषाधिकार के तहत निर्णय लेंगे। अन्यथा बाह्य व्यक्तियों के लिए एम्बुलेंस दिये जाने का प्रावधान नहीं होगा।
 3. यदि वाहन अस्पताल पहुँचने के पश्चात 5 घंटे से अधिक समय के लिए रोका जाता है तो रु. 50/- प्रति घंटे के हिसाब से हल्टिंग चार्जिंग संबंधित से लिया जायेगा।
 4. विश्वविद्यालय के छात्रावास में रहने वाले छात्र-छात्राओं को एम्बुलेंस वाहन द्वारा विश्वविद्यालय से खैरागढ़ के अस्पताल तक ले लाने हेतु तथा आवश्यक हुआ तो डाक्टर के प्रमाण पत्र के आधार पर राजनांदगांव, दुर्ग या रायपुर के अस्पताल पहुँचाने हेतु कोई भुगतान देय नहीं होगा।
 5. विश्वविद्यालय के छात्रावास की छात्र-छात्राएँ यदि अस्वस्थता अनुभव कर रहे हों तथा उस अवस्था में घर जाना चाहते हैं तो उन्हें एम्बुलेंस उनसे पूरे चार्जिंग जो विश्वविद्यालय कर्मचारियों से लिया जाता है, लेने के उपरान्त ही दिया जायेगा।
 6. विश्वविद्यालय के सभी छात्र-छात्राएँ, छात्रावासी को छोड़कर स्वयं बीमार होने पर यदि उन्हें एम्बुलेंस लेना है तो उन्हें भी विश्वविद्यालय के कर्मचारियों के समान ही चार्जिंग देने होंगे।
- (5.) एम्बुलेंस वाहन विश्वविद्यालय द्वारा नियुक्त चिकित्सक या ब्लाक मेडिकल ऑफिसर, प्राथमिक स्वास्थ्य केन्द्र, खैरागढ़ के प्रमाण पत्र के आधार पर जिसमें मरीज को एम्बुलेंस कहाँ तक ले जाना आवश्यक है, का उल्लेख होने पर ही दी जावेगी।
- (6.) एम्बुलेंस अस्पताल से मरीज को वापस लाने हेतु विश्वविद्यालय के कर्मचारी तथा उनके परिवार के सदस्यों एवं छात्रावास की छात्र-छात्राओं को चिकित्सालय के चिकित्सक के प्रमाण पत्र के आधार पर ही दी जावेगी, जैसे फैंक्चर, हृदय रोग इत्यादि।
- (7.) एम्बुलेंस केवल राजनांदगांव, दुर्ग, भिलाई तथा रायपुर के अस्पतालों तक जाने की अनुमति दी जावेगी।
- (8.) विश्वविद्यालय के एम्बुलेंस के उपयोग हेतु कुलपति महोदय को समस्त अधिकार होंगे।

REGULATION No.- IX

FULL FREESHIPS AND HALF FREESHIPS FOR STUDIES IN THE UNIVERSITY TEACHING DEPARTMENTS.

- 5- Freeships and half freeships may be awarded by the University at its discretion on consideration of the facts laid down in subsequent paragraphs.
- 5- Candidates for award of full freeships or half freeships must be students in the University Teaching Departments at Khairagarh Only candidates, the annual income of the parents/guardian of whom is not more than Rs. 5,000/-, may apply for full freeships or half freeships.

The final selection for award of full freeships or half freeships, shall be made by the Vice-Chancellor keeping in view the following, viz: -

- 5- Keeness of studies.
- 5- Good Conduct, throughout.
- 5- Satisfactory results if he was a student of the University Teaching Departments and good report from his or her teachers
- 5- Regular Attendance.

For the purpose of production of the certificate with regard to the annual income, candidates shall be required to produce such certificates of income from the Tahsildar or any other Revenue Officer not below the rank of the Tahsildar to the University.

- 5- If the conduct or the attendance or the progress of studies is not found to be satisfactory, the Vice-Chancellor may, at any time during the period of studies, terminate the award of full freeships or half freeships as the case may be.
- 5- Made by the Vice-Chancellor in pursuance of the decision of K.K.S. (NO. 16 dated 26-9-1971)
- 5- If the awardee fails at the home or annual examination, the award of full freeships as the case may be, shall automatically be cancelled.
- 5- The Guardian of the awardee shall give in writing to the University that the student shall not in the midst of the session leave his or her studies. In case he or she leaves the studies, the guardian shall refund to the University the amount of the full freeship or half freeship as the case may be.

REGULATION No.- X

STUDENTS AID FUND.

Preliminary.

- 1- (a) The Fund shall be called "The Indira Kala Sangit Vishwavidyalaya Students Aid Fund".

- (b) The Fund shall come into force from the Academic year 1972-73 or any subsequent academic year as may be decided by the Karyakarini Samiti of the Vishwavidyalaya in this behalf.

Definitions.

- 2- (a) 'University' means The Indira Kala Sangit Vishwavidyalaya.
- (b) 'Vice-Chancellor' means, the Vice-Chancellor of the Indira Kala Sangit Vishwavidyalaya, Khairagarh.
- (c) 'Fund' means 'The Indira Kala Sangit Vishwavidyalaya, Students' Aid Fund'.
- (d) 'Managing Body' means, the Managing Body of the Fund constituted in accordance with this constitution.
- (e) 'Chairman' means, the Chairman of the Managing Body of the Fund.
- (f) 'Secretary' means the Secretary of the Managing Body of the Fund.
- (g) 'Member' means the members of the Managing Body.
- (h) 'Academic Session' means the period from 1st July to 30th April of every year.

Sources of Income.

- 3- (i) Contributions from students of the university which should preferably be on voluntary basis.
- (ii) Contributions from other sources e.g. University Examiners, Valuers etc.
- (iii) Donations.

Objects.

- 4- (i) To render financial assistance to poor students to meet their Tuition Fees or Examination Fees or to purchase of books or similar other expenses.
- (ii) To assist the students to meet their Hostel, mess, Clothing or Medical expenses, if their needs are considered genuine by the Committee.

Managing Body.

- 5- (a) There shall be a Managing Body to administer the Fund which shall consist of:-
 - (i) Vice-Chancellor (Chairman).
 - (ii) One senior Dean & one Senior Head of the University Teaching Departments.
 - (iii) President & secretary student union.
 - (iv) The Assistant Registrar (Accounts) Secretary.
- (b) (i) The Vice-Chancellor shall be the Ex-Officio Chairman of the Managing Body.
- (ii) The Head of University Teaching Departments shall Ex-Officio member of the Managing Body.
- (iii) The Assistant Registrar (Accounts) of the University shall be the Ex-Officio Secretary of the Managing Body.
- (iv) Students nominated by the Chairman of the Managing Body shall hold office for a period of one year only.

Powers and Functions of the Managing Body.

- 6- The Managing body shall have the following powers and functions: -

- (i) The Managing body shall administer the Fund and shall be responsible for its proper and efficient administration.
- (ii) It shall collect contributions to the Fund from the Students, Examiners and values etc.
- (iii) It shall have powers to frame rules and regulations pertaining to financial assistance to be given to poor students on poverty cum merit basis.
- (vi) It shall collect money from other sources.
- (v) Three Members of the Managing Body shall form quorum. No quorum shall be necessary for an adjourned meeting.
- (vi) The Secretary shall convene the meetings under the direction of the Chairman and maintain the proceedings of such meetings. He shall maintain all records and accounts.

Custody of Funds.

- 7-
- (a) All money of the Fund shall be deposited in a Bank as may be decided by the Managing Body.
 - (b) The Secretary shall operate and maintain the accounts of the Fund.
 - (c) The Receipts shall be credited to the accounts of the Fund.
 - (d) The Accounts of the Fund shall be audited by the Auditors appointed by the State Government.
 - (f) The Financial year of the Fund shall be from April to March every year.
 - (g) At the end of each financial year, an amount of income and the expenditure out of the Fund duly verified by the Government Auditors shall Placed before Karyakarini.

Governing Rules.

- 8-
- (i) The selection of students shall be made by the Managing Body.
 - (ii) The number of concessions shall depend on the amount of fund available in any year.
 - (iii) Financial assistance for purchase of books or for paying examination fees may be given.
 - (iv) Assistance may be given to meet certain maintenance costs of students relating to hostel charges, clothing, medical treatment etc. according to the merit of each case.
 - (v) Reimbursement of tuition fees to such extent as may be decided in each case may be made to bonafide and deserving students.
 - (vi) Assistance to a student will be subject to good conduct and satisfactory academic progress of the students concerned.
 - (vii) The Fund shall not be utilized for giving prizes, stipends, scholarships, rewards etc. to the students

REGULATION No.- XI

FIXATION OF CENTRES OF EXAMINATIONS IN THE AFFILIATED COLLEGES

- 1- The Annual Examinations of the Vishwavidyalaya shall be held at Khairagarh in the University Teaching Departments and at such centers in the Colleges affiliated to the University as may be fixed by it in accordance with the following guidance, viz: -
 - (1) In a place where there is only one college offering at least 60 students for the examinations in the year concerned such College shall be fixed as the centre of Examinations in that place.
 - (2) In a place, where there are two or more affiliated Colleges, the College which have at least 100 examinees on the 1st February of the year in which the Examinations are held, shall be fixed as a centre of Examinations.

Provided that the Vice-Chancellor may, on making an application by a College which is situated in a place having more than one affiliated College and offers to bear all expenses for fixing the centre at the said College, fix, at his discretion, as a centre of Examination.

But, any other College in that place may also be fixed, at the discretion of the University, as an additional centre of Examination, if the minimum number of examinees is 100.
 - (3) In the case of a college situated in a place which has only Institution affiliated to the University and presents less than 60 examinees, may apply for fixation of a centre in the College offering to bear all necessary expenses for conducting examinations at the centre in the College. Consideration of such an application shall be at the discretion of the University.
- 2- It shall be the responsibility of the College concerned where the centre is fixed, to see that all necessary facilities for holding the examinations are provided.
- 3- The Practical Examinations shall be held only at the centre where the examinees concerned had appeared at the examination concerned in Theory papers.

REGULATION No.- XII

EXEMPTION FOR PAYMENT OF TUITION FEES FOR WARDS OF TEACHING AND NO-TEACHING STAFF OF THE UNIVERSITY

Exemption for payment of Tuition Fees to University employees and their dependants for prosecution of studies in the University Teaching Departments,

An employee of the University or teacher or any Non-Teaching employees or a member of his family as defined below shall be eligible for exemption from payment of Tuition Fees prescribed by the University for prosecution of studies in the University Teaching Departments.

Explanation: Family means an employee's wife, legitimate children, and stepchildren residing with or wholly dependant upon him. It also includes in addition his parents, sisters and minor brothers if residing with and wholly dependant upon him. Not more than one wife is included in a family for the purposes of these rules.

REGULATION No.- XIII

विश्वविद्यालय के कर्मचारियों को विभिन्न परीक्षाओं में सम्मिलित होने के सम्बन्ध में

- 1- विश्वविद्यालय के अधिकतम 10 प्रतिशत कर्मचारियों को परीक्षाओं में सम्मिलित होने की अनुमति प्रदान की जा सकेगी।
- 2- स्नातक अथवा स्नातकोत्तर स्तर की अधूरी परीक्षाओं को पूर्ण करने वालों को प्राथमिकता दी जा सकेगी।
- 3- जिन्होंने एक विषय में एम.ए. की परीक्षा उत्तीर्ण कर ली है, उन्हें किसी अन्य विषय में एम.ए. करने की अनुमति नहीं दी जावेगी।
- 4- जिन्होंने पिछले वर्ष अंतिम परीक्षा उत्तीर्ण कर ली है, उनके लिये अगली परीक्षा में एक वर्ष का व्यवधान रहेगा अर्थात् 2 वर्ष बाद की अगली परीक्षा में सम्मिलित हो सकेंगे।
- 5- अनुमति देने के बाद जो परीक्षा में अनुत्तीर्ण होंगे उन्हें एक वर्ष के लिये अनुमति नहीं दी जावेगी।
- 6- जिन्हें पूरक परीक्षा मिली हो उन्हें उसे उत्तीर्ण करने के लिये केवल एक अवसर प्रदान किया जा सकेगा।
- 7- अनुमति मिलने के बाद भी जो परीक्षा में सम्मिलित नहीं होंगे उन्हें अगले वर्ष अनुमति नहीं दी जावेगी। किन्तु यदि विश्वविद्यालय के हित में उन्हें परीक्षा देने का मौका नहीं मिला हो तो विभागाध्यक्ष के प्रमाणीकरण पर उन्हें प्राथमिकता के आधार पर अनुमति दी जा सकेगी।
- 8- जिन्होंने एक वर्ष के सेवा की अवधि पूर्ण नहीं की हो उनके प्रकरण पर विचार नहीं किया जावेगा।
- 9- वर्ष में केवल एक ही परीक्षा हेतु अनुमति दी जा सकेगी।
- 10- केवल परीक्षा के दिनों के लिये ही आकस्मिक अवकाश स्वीकृत किया जावेगा।
- 11- इस विश्वविद्यालय की विभिन्न डिप्लोमा परीक्षाओं हेतु एक से अधिक विषयों के लिये अनुमति कुलपति प्रदान कर सकेंगे।
- 12- अनुमति प्राप्त किये बिना परीक्षा में सम्मिलित होने पर शासकीय नियमों के अनुसार अनुशासनात्मक कार्यवाही की जावेगी।
- 13- अत्यंत विशेष परिस्थिति में उप-कुलपति 10 प्रतिशत से अधिक केवल दो व्यक्तियों को किसी वर्ष परीक्षा हेतु अनुमति प्रदान कर सकेंगे।

REGULATION No.- XIV

GRANT OF FESTIVAL ADVANCES TO UNIVERSITY EMPLOYEES

The University may sanction, if the funds so permit advances on the eve of important festivals to its employees on the following terms and conditions.

- (1) The amount of advance will be equal to one months basic pay.
- (2) The advance will be recovered in 8 equal installments, the first installment commencing with the next month's pay bill i.e. the pay bill of the month following that in which the advance is drawn. The amount of each installment shall be rounded off to the nearest Rupee and the balance shall be recovered in the last installment.
- (3) The advance may be granted to all employees of the University only one month basic pay.
- (4) The advance is admissible only to those on duty or on leave on average pay or earned leave on full pay at the time the advance is drawn. It is also admissible to female Servants on maternity leave at the time of the withdrawal of the advance.

- (5) The advance should not be granted to temporary staff who are not likely to continue in service for a period of at least eight months after the month in which the advance is drawn.
- (6) The advance will be admissible only on one occasion in a Calendar year for the members of each community.
- (7) The list of approved festivals are as follows: -

1- Id-UL-Zuha	2- Moharrum	3- Id-i-milad
4- Raksha Bandhan	5- Dushera	6- Diwali
7- Christmas	8- Guru Nanak Jayanti	
9- 15th August.	10- 26th January.	
- (8) A second festival advance should not be sanctioned till the earlier advance sanctioned for the same purpose has been recovered in full.
- (9) In case a festival falls twice in a Calendar year, the advance will be admissible only on one occasion.
- (10) The advance shall be drawn and disbursed before the festival in connection with which the advance is sanctioned.

REGULATION No.- XV

PURCHASES RULES

GENERAL

- 1- For the purpose of purchases, efforts shall generally be made to avoid piecemeal purchase and to promote bulk purchases as far as possible keeping in view the amount involved and the storage required.
- 2- Ordinarily, efforts should be made to make purchases for at least three months. Wherever possible six-monthly purchases may be made. Before taking definite step for purchases, the budget provisions shall always be looked into so that there is no expenditure beyond the budget unless in any particular case. It is necessary to do so in the interest of the University in which case re-appropriation shall be made.

PROCEDURE

Purchases upto Rs. 5000/- at a time.

- 3 For purchases upto Rs. 5000/- at a time, it shall not be necessary to invite quotations, but comparative rates shall be consulted or ascertained and position compared before making the actual purchases and they shall be kept on record. Purchases shall ordinarily be made on the basis of the lowest rates. But if it is found necessary to accept higher rates for better quality, Justifications therefore shall be recorded accordingly.

Purchases exceed 5000/- but Upto Rs. 50000/-.

- 4 For purchases beyond Rs. 5000/- and upto Rs. 50000/- it shall be necessary to invite sealed Quotations from few reputed and competent suppliers mentioning:

- (a) Complete specifications and details.
- (b) Quantity required.
- (c) Period of supply.
- (d) Any other details as may be necessary in individual cases.

5- Sealed Quotations shall be dealt with by the following purchase Committee: -

- (1) The Vice-Chancellor or the Treasurer.
- (2) The Registrar or Deputy Registrar.
- (3) The Finance Officer or the Asstt. Registrar (Accounts).
- (4) Representative of user department to be appointed by the Vice-Chancellor.

6- The Committee shall open the quotations and all the members shall sign on them including samples submitted by the parties. The quotations received and opened shall be serial numbered with total number of quotations received and opened being shown as the denominator.

7- Ordinarily, lowest rates shall be accepted, but on the basis of the quantity needed as also on some other consideration in respect of the articles, it is found that higher rates should be accepted, the Committee shall record the justifications.

8- The purchases recommendation along with a comparative statement duly checked by the Assistant Registrar shall be put up to the Vice-Chancellor for his approval.

Purchases

Above Rs. 50000/-

9- For purchases above Rs. 50,000/-, it shall be necessary to invite sealed quotations/tenders

from reputed and competent suppliers mentioning -

- (a) Complete specifications and details.
- (b) Quantity required.
- (c) Period of supply.
- (d) Any other details as may be necessary in individual cases.

10- Sealed quotations/tenders shall be dealt with by the following Purchase Committee: -

- (1) The Vice-Chancellor or the Treasurer.
- (2) The Registrar.
- (3) The Finance Officer or the Assistant Registrar (Acctts).
- (4) One or more persons nominated by the Vice-Chancellor if the purchases relate to any particular Department.

11- The Committee shall open the quotations/tenders and all the members shall sign on them including samples submitted by the parties. The quotations received and opened shall be serial numbered

with total number of quotations received and opened being shown as the denominator.

12- Ordinarily, lowest rates shall be accepted but if on the basis of the quantity needed or on some other consideration in respect of the articles, it is found that higher rates should be accepted, the Committee shall record the justifications there of.

13- The purchase recommendation along with a comparative statement duly checked by the Finance Officer or Assistant Registrar (Accounts) shall be put up to the Vice-Chancellor for his approval

Registered Suppliers.

14- Normally once in 3 years an advertisement should be issued in all leading newspapers of the area for registration of vendors specifying the various types of purchases that will be made during the period of next 3 years. Vendors list thus compiled should be scrutinised by a Committee consisting of the Registrar or Deputy Registrar, the Finance Officer and one member from U.T.D. to be nominated by the Vice-Chancellor. The list so compiled and reviewed from the angles of quality control, quantity, delivery, prices and performances should be approved by the Vice-Chancellor and kept up-to-date with deletions and additions as they come to light from time to time.

Rate/Running Contracts.

15- Annual rate/running contracts should be entered into with the suppliers in respect of regular consumable items. For entering into such contracts regulations as prescribed for purchases above Rs. 50,000/- should be followed.

Repeat Orders

16- 1. Repeat orders without calling for fresh quotations may be placed against previous orders within 12 months from the date of issue of original order. No repeat order should be placed when the original order was placed on the basis of higher prices for earlier delivery considerations.

2. Repeat orders should not exceed the original quantity and are to be resorted to only once in each case. It is to be ensured at the time of placement of repeat orders that there has been no downward trend in prices since the placement of the original order.

Negotiations.

17- 1. If the purchase Committee feels that negotiations are called for due to reasons to be recorded, lowest three parties which are considered technically or otherwise suitable may be called for negotiations.

2. No negotiations should be held by a single individual of any department. The proceedings of the Committee should be clearly recorded before sanction to the purchase.

Late/Delayed Tenders.

18- Delayed tenders are those tenders which have been posted in time before the date of opening of tenders but received after tender opening. Such tenders shall be treated as regular tenders. Other tenders posted after tender opening time shall be treated as late tenders and rejected outright. However, late tenders can also be considered by the Committee under special circumstances such as.

1. Scarcity condition as reflected by lack of adequate response from other sources.
2. Manipulation of rates by formation of a ring by a group of tenders.
3. The lowest acceptable tender is unreasonably high in comparison to the last purchase rate.

Offers by telegram/telex.

- 19- A telex or telegraphic offer received in time and followed by a detailed offer may also be considered, provided the detailed offer is in accordance with the telex telegram received and does not result in any advantage over other tenders because of any possible for manipulation in price or delivery.

Receipt of Stores and Checking there of.

- 20- All stores shall as soon as received be first checked by the Head of the Department/Section concerned who has indented the requirement with the samples approved by the Committee. It shall be certified on the bill that ó

- (1) The articles as received are strictly in accordance with the approved sample and specifications.
- (2) The articles have been entered in the relevant Stock Register mentioning serial number and page number.

- 21- Instances of any departure from the approved samples shall be brought to the notice of the higher authorities forthwith.

- 22- Any matter not covered by this Regulation shall be decided by the Vice-Chancellor

REGULATION No.- XVI

CONSTITUTION OF THE EDITORIAL BOARD FOR RESEARCH JOURNAL

- 1- There shall be an Editorial Board for the publication of the research journal.
- 2- The Editorial Board may consist of the following members: -
 - (i) Vice-Chancellor, Chairman (Ex-Officio).
 - (ii) One Teacher each from the various university teaching departments to be nominated by the Vice-Chancellor.
- 3- The term of office of the members shall be one year.
- 4- The Editorial Board may appoint the Editor and a Co-editor from among themselves.
- 5- The articles may be on any subject being taught in the University. Issues exclusively of articles on a specific subject may also be published, if necessary.

REGULATION No.- XVII

SILVER MEDAL IN THE NAME OF USTAD AHMADJAN THIRKUA

Doner : Shri Laljee Gokhale, Poona,

Value of the Fund : Rs. 500/- for preparing Silver Medal to be awarded to a candidate who secures highest Marks at the M.A.Tabla (Final) Examination every year.

Award : One Silver Medal to be awarded only.

The Fund shall be called "Ustad Ahmadjan Thirkua Silver Medal Fund.

- 2- The Karyakarini Samiti of the Indira Kala Sangit Vishwavidyalaya shall be the Administrator of the Fund.
- 3- The net income accruing from the fund every year shall be applied to the award of a Silver medal to the examinee who obtains highest marks in Tabla at the M.A Examination from the year 1982.
- 4- In the event of the two or more examinees being eligible for the award under the preceding paragraphs on account of equal marks the medal shall be awarded to one who is Younger or Youngest in age.
- 5- The medal shall be presented to the examinee eligible for the award in such manner as may be decided by the Vishwavidyalaya from time to time.
- 6- The silver Medal shall contain inscriptions in Hindi as follows, along the usual inline of the Vishwavidyalaya: -
 - (a) Name of the Silver Medal.
 - (b) Name of the awardees and year of award.
 - (c) Name of Examination and year.
 - (d) Name of the University.
- 7- The amount of donation shall be invested in such way as may be decided by the Karyakarini Samiti.
- 8- Any money saved out of the income of the Fund shall be allowed to accumulate and when possible added to the fund and the additional income shall be utilised in increasing the value of the Medal.
- 9- Matters not otherwise provided for in the Regulation shall be determined by the Karyakarini Samiti and its decision thereon shall be final.

REGULATION No.- XVIII

FREE RESIDENTIAL ACCOMMODATION TO CERTAIN STAFF

Free residential accommodation shall be provided by the University to the staff whose services are considered essential in the interest of the University, viz: Hostel wardens, proctor, and such other categories of staff as the Karyakarini Samiti may decide from time to time.

- 2- In a case where the University is unable to provide necessary residential accommodation the/Executive Council shall have powers to reimburse such amount as it may consider fit.
- 3- The Electricity and water charges shall be paid by the concern employees.

REGULATION No.- XIX

PURCHASE OF BOOKS, EQUIPMENT AND OTHER METERIAL FOR THE UNIVERSITY LIBRARY

GENERAL :

For the purchases for the University Library efforts shall always be made to avoid piecemeal purchase in order to adopt the procedure of bulk purchases as far as possible, depending on the capacity of the University to invest money at time for bulk purchase as to store them suitably and securely.

- 2- Before taking definite step for purchases, it shall be ensured that there are suitable UGC allocations or otherwise budget provisions existed. In any special case where the library Committee decides to make purchases for which either there is no allotment available or funds can be re-appropriated from one head to another, that can be done in the interest of the University and the necessary re-appropriation may be done later.
- 3- For all purchases upto Rs. 2,000/-, the selection of books shall be made by the following Committee: -
 - (1) One of the Deans of Faculties from the University Teaching Departments, by rotation according to seniority (Chairman),
 - (2) The Registrar,
 - (3) The subject Head of the University Teaching Department or his nominee,
 - (4) The Librarian (Secretary)
- 4- For all purchases above Rs. 2,000/-, the selection of books shall be made by the Following Committee: -
 - (1) The Vice-Chancellor (Chairman),
 - (2) The Head of the University Teaching Department concerned,
 - (3) One other teacher of the University Teaching Department,
 - (4) The Registrar and
 - (5) The Librarian (Secretary).
- 5- In placing orders the guide-lines as laid down by the UGC from time to time with regard to the discount/conversion etc. shall be strictly adhered to.
- 6- (a) all purchases other than books shall be made by the following committee: -
 - (1) The Vice-Chancellor (Chairman),
 - (2) The Treasurer,
 - (3) The Registrar
 - (4) One of the Heads of the University Teaching Department nominated by the Vice-Chancellor,
 - (5) The Librarian (Secretary).
 - (b) The Librarian shall prepare a list of requirements keeping in view the finances available including the budget provisions and the Registrar shall invite quotation/tenders after obtaining the approval of the Vice-Chancellor.
 - (1) Complete specifications and details,
 - (2) Quantity required,
 - (3) Period of supply,
 - (4) Any other details as may be found necessary.

- (c) The Committee shall open the quotations and all members shall sign on them including samples submitted by the firms concerned.
 - (d) Ordinarily lowest rates shall be accepted, but if on the basis of the quantity needed as also on some other considerations in respect of the articles if it is found that higher rates should be accepted in the interest of the University, the Committee shall record the justifications therefore and take decisions accordingly.
- 7- All stores shall as soon as received be first checked by the Librarian with the sample as approved by the Committee and shall certify on the bill that:-
- (1) The article as received is strictly in accordance with the approved sample and specifications,
 - (2) The article has been entered in the relevant stock register mentioning page number.
- 8- Instances of any default from the approved samples shall be brought to the notice of the higher authorities forthwith.
- 9- Local purchases can be made, if it is necessary, by the Librarian to the extent of Rs. 100/- at a time if there is the necessary budget provision therefore.

REGULATION No.- XX

UNFAIR MEANS

Regulation relating to the cases of 'Use or attempt to use Unfair Means' and Misconduct at the University Examinations.

(A)

- 1- In every case, where a candidate appearing at an examination is found using or attempting to use unfair means at the examination or for any misconduct, a Report shall be submitted by the Centre Superintendent in the prescribed form of Appendix-A which shall be accompanied by the candidate's answer book and such other documents and articles as were found and recovered from his possession and as constitute prima-facie evidence of the use or attempt to use of unfair means/misconduct.
- 2- On receipt of the Report, the Registrar shall issue a show cause notice to the student concerned and give him a reasonable opportunity to send his reply in writing within 15 days of the receipt of the show cause notice.
- 3- The Registrar shall also send the report of the Centre Superintendent and the invigilator together with answer books, documents and other articles mentioned in paragraph 1, to the examiner.
- 4- The Examiner's report together with the answer books, documents and other articles as also the Report of the Centre Superintendent and the reply of the examinee concerned shall be placed before the following Committee to be appointed by the Karyakarini Samiti every year.
 - (i) One Member of the Karyakarini Samiti, (Chairman)
 - (ii) Two Teachers appointed by the Vice-Chancellor.
 - (iii) The Registrar (Secretary)
- 5- (a) The Committee shall consider case (s) as above. If it finds that the examinee is guilty of attempting to use or using unfair means or for any misconduct, it shall

record its findings and decide the punishments to be awarded according to the prescribed norms mentioned in the Regulations.

- (b) Where punishment is awarded under more than one clause the punishments shall run concurrently.
- 6- (a) The action proposed to be taken by the committee shall be communicated to the examinee along with the statement of case against him.
- (b) No case shall be decided unless the candidate has been given reasonable opportunity to send his representation in writing.

(B)

Powers and authority of the Centre Superintendent in dealing case of use or attempt to use Unfair-Means and Misconduct.

The Centre Superintendent shall have the following powers and authority to take instant action: -

- 1- In the Examination hall, the examinee shall be under the disciplinary control of the Superintendent of the Centre and he shall obey his instructions. In the event of an examinee's disobeying the instructions of the Superintendent or for any of his undisciplined conduct for insolent behavior towards the Superintendent or any Invigilator or any other examiner, the examinee may be excluded from the remaining examinations by the Superintendent of the Centre.
- 2- If an examinee acts in a violent manner or use force or makes a display of force towards the Superintendent or any invigilator or towards any examinee or employee of the University at the center endangering the person safety of any one or acts in a manner likely to ending the authorities in the discharge of his duties as center superintendent.
- 3- If a candidate brings any dangerous weapon within the premises of the examination center he may be expelled from the center/or handed over to the police by the superintendent.
- 4- A candidate expelled on any of the grounds mentioned in 2 or 3 above, may not be allowed to appear in the sub-sequent papers.
- 5- In every case, where action is taken by the Centre Superintendent under any of the above Sub-clauses, a full Report shall be sent to the Registrar. The Committee constituted by the Karyakarini Samiti shall depending on the gravity of the offence, further punish a candidate as per rules framed for the purpose after giving the candidate and opportunity to show cause and considering any explanation submitted by the candidate.

(C)

Categories of punishments to be awarded:

The following shall be the categories of punishments for the different offences at the university examination/centers.

Nature of Offence.

Award of Punishment

By the Committee.

(1)

(2)

Category - A.

- | | | |
|----|---|------------------------------------|
| 1- | Taking assistance from any other candidates or any other persons in any unauthorised manner what so ever in answering the question paper during the course of the Exam. | Cancellation of subject concerned |
| 2- | Assisting any other candidate in any unauthorized manner whatsoever in answering the question paper during the course of the Examination. | Cancellation of subject Concerned. |
| 3- | Deliberately disclosing one's identity or making any distinctive mark in the answer book for the purpose. | |

Category – B

- | | | |
|----|--|---|
| 1- | Carrying into the examination room/hall any book, paper notes or any other material whatsoever likely to be used directly or indirectly by the candidate in connection with the examination. | Cancellation of the full university examination at which he is appearing. |
|----|--|---|

Category – C

- | | | |
|----|--|---|
| 1- | Taking assistance from any book paper, notes or any other material in answering the question paper during course of examination. | Cancellation of the examination and debaring from subsequent university examination/examinations up to the maximum of two examinations including the supplementary examination. |
|----|--|---|

Category – D

- | | | |
|----|---|---|
| 1- | Smuggling in a answer book or continuation sheet. | Cancellation of the examination and debaring from any subsequent university examination up to a maximum of three examination including the supplementary examination. |
| 2- | Taking out or arranging to send out an answer book or its any page or continuation sheet | |
| 3- | Replacing or getting replaced an answer book of its any page or continuation sheet during or after the examination. | |

Category – E

- | | |
|--|--|
| Getting impersonated by any person in examination. | Cancellation of examination debaring from any of the university/ exam. for five years. |
|--|--|

II. Disorderly conduct in the Examination shall comprise the following: -

Category – A

- | | |
|--|--------------------------------------|
| Using urinals/lavatories which are not allowed by the examination center, in spite of warning given by | Cancellation of the paper concerned. |
|--|--------------------------------------|

the invigilator/superintendent or any other officer deputed by the university.

Category – B

- (i) Using indecent and or abusive language against the invigilator/superintendent any other officer deputed by the University at the center.

Cancellation of examination and debarring from any subsequent university examination examinations up to a maximum of three including the supplementary examination.

Category – C

- (i) Leaving the examination room/halls before the expiry of half an hour or without handing over the answer books to the invigilator in charge.
- (ii) Intentionally tearing off his own answer book or a part of a leaf or a continuation sheet or of any other candidate appearing at the examination.
- (iii) Disturbing the examination in any way.
- (iv) Forcing others to leave the examination room/halls.
- (v) Carrying any weapons of offence to the examination room/halls.
- (vi) Any other act of the candidate including refusal to hand over the crminating material during the course of the examination reported by the invigilator and the superintendent/any other officer deputed by the university and found to be misbehavior by the committee.

Cancellation of examination and debarring from any university examinations upto a maximum of three years including the supplementary examination.

Cancellation of examination and debarring from any university examination upto maximum of three years including the supplementary examinations.

Note:- *The Committee shall recommend punishment after due consideration of the type of disorderly conduct, reports of the invigilator, the center superintendent/any other officer deputed by the university and the statement of the candidate.*

Category – D

Use or unfair means of any type reported by the examiner in the foregoing categories.

Punishment not exceeding debarring the candidate for not more them three subsequent university examinations.

CONFIDENTIAL

Form for Reporting Cases of use of or attempt to use Unfair Means at the examinations.
(Appendix -A)

Note :- One sheet should be used for one case only,

If printed forms falls short, manuscript form should
be prepared and used.

.....EXAMINATION, 19.....
Candidate's Roll No. Enrolment/Registration No.
Name of Candidate (With full postal
address).....
Name of Candidate's Father..... Name of
institution (in case of regular candidate only) ..
Regular/Ex-student or non collegiate .. Name of Centre
.....
Subject and paper in which Subject ...
the Candidate is reported Paper ..
to have used or attempted
to use unfair means.
Day.....Date.....Time.....

Papers, Particulars of books, papers etc. found in possession of the candidate and submitted along
with the answer books and this report.

(All these materials should be signed by the Centre Superintendent and the
Candidate.)

1. Name of Books (1).....
(2).....
(3).....
2. Number of torn leaves
of books.
3. Number of manuscript slips.
sheets blotting paper etc. 1.....
2.....
3.....
4. Any other article. 1.....
2.....
3.....

II. Statement of the candidate to be obtained at once in his own handwriting.

1. The above articles recovered from his possession.....
2. Why did you keep them with you in spite of clear instructions
.....
3. Have you anything else to State.....

4. Did you make any use of themí í í í í í í í í í í í í í í í
(Certificate not applicable should be crossed by the center Superintendent.)

(Centre Superintendent) (Signature of Candidate)
Dated:í í í í í í í í í í í Dated:í í í í í í í í í í

III. Report of invigilator (It should be definite and unambiguous).
Dated:í í í í í í í í í í í í í -----
(Signature of the Invigilator)

IV. Report of the Centre Superintendent of the Examination Centre
(It should be definite and unambiguous).
Datedí í í í í í í í -----
Timeí í í í í í í . (Centre Superintendent)

Report of the Head Examiner: (It should be definite and Unambiguous).

1. Is the material relevant to the subject of the paper.
2. Did the candidate make any use of the material ?
3. If not, could candidate make any use of its ?
4. Further observations:
5. Marks gained by the candidate in answer book in which the detected using unfair means:
6. Marks gained by the candidate in the second answer book supplied to him after detection.

Datedí í í í í í í í í í .. -----
Examiner & Valuer in paper.

REGULATION No.- XXI

MAKING OF PURCHASES IN THE UNIVERSITY TEACHING DEPARTMENTS.

General. For the purpose of purchases, efforts shall always be made to avoid piecemeal purchase and to promote bulk purchases as far as possible, depending on the capacity of the finance for bulk purchase as also to store them.

2. For all purchases proposed to be made, budget provisions shall be kept in view so that there is normally no expenditure beyond the provision unless in any particular case it is necessary to do so in the interest of the University in which case, re-appropriation under the rules shall be made.

3. For purchases up to Rs. 100/- at a time for use of the Teaching **Procedure.** Departments, it shall not be necessary to invite Quotations, but comparative rates shall be consulted or ascertained and position compared before making the actual purchases and they shall be kept on record.

4. Purchases shall ordinarily be made on the basis of the lowest rates. But if it is found necessary to accept higher rates for better quality, justifications therefore shall be recorded accordingly.
5. For purchases beyond Rs. 100/-, it shall be necessary to invite sealed quotations/tenders from a few reputed and competent Firms mentioning.
 - (a) Complete specification and other relevant details.
 - (b) Quantity required.
 - (c) Period of supply and place of supply.
 - (d) Any other details as may be necessary in individual cases.
6. When it is decided to purchase equipment relevant spares and accessories of a particular make from the authorised dealer, the question of comparative rates shall not be necessary for the item as well as spares/accessories.
7. Sealed Quotations/Tenders shall be dealt with by the following Committee: -
 - (1) The Vice-Chancellor, ex-officio - Chairman.
 - (2) The Registrar, ex-officio - Member.
 - (3) Head of the Department for which purchases are to be made.

(Note: - If for any particular purchase, the Head of the Department considers it necessary the presence of any other teacher of his department, one such teacher may also be invited by the Head of the Department at the particular meeting.

 - (4) Head of the Department of Physics of sound when purchases relating to his department are to be made and when purchases of electronic equipment irrespective of his department are to be made.
 - (5) The Assistant Registrar (Accts. & Dev.) ex-officio-Secretary.
8. In cases where it is felt that in view of the special type or rare type of instruments/equipment, purchases may also be made by a special committee consisting of at least one expert of the concerned item.
9. All equipments/stores purchases for the University Teaching Departments shall as soon as received be checked by the Head of the university teaching department who shall certify the bill as follows: -
 - (a) That the articles received are strictly in accordance with the approved sample.
 - (b) That the articles have been entered in the stock Book Register mentioning serial number and page number.
10. Instances of any departure from the approved samples or damages, if any, shall be brought to the notice of the higher authorities. If necessary, deductions in such cases may also be suggested.
11. In the case of purchases for general use of the Teaching Departments which are not for use of any particular department, the Head Clerk of the Teaching Departments shall certify on the bills.
12. Any matter not covered by this Regulation shall be referred to the Vice-Chancellor for his decision, which shall be final.

REGULATION No.- XXII

ADVISORY COMMITTEE FOR DEVELOPMENT OF FOLK-MUSIC & ARTS

- 1- As the University is situated in the interior of Madhya Pradesh surrounded by villages, there is a great scope for developing Folk-Music & Arts in the University. In order to Develop and advice, there shall be a "Advisory Committee for Development of Folk-Music & Arts of the Indira kala Sangit Vishwavidyalaya".
- 2- The Office of the committee shall be situated at Khairagarh.
- 3- The Committee shall be a nominated body constituted by an order of the Vice-Chancellor of the Indira Kala Sangit Vishwavidyalaya with consultation of the Dean, Faculty of Folk-Music & Art of the Indira Kala Sangit Vishwavidyalaya.
- 4- There shall be following ratio for nomination of the members, region-wise-
 1. Chhattisgarh Region : 5
 2. Bundel Khand-Region : 2
(including Mandla, Betul, JBP
Chhindwara, Seoni etc.)
 3. Malva & Nimar Region : 2
(Including Jhabue)
 4. Baghel khand Region : 1
- 5- The objectives for which this committee is constituted be as follows :-
 - (a) To advance education & culture.
 - (b) To preserve Folk-Music & Arts, Traditions, Folk-Dances Folk Instruments and other wings in their original forms.
 - (c) Collection of Folk-Music & Arts.
 - (d) Development of Local Talents in Folk-Music & Arts.
 - (e) Notations of the Folk-songs and Folk-lores etc.
 - (f) To arrange performances of the students, Local talents and Folk-Artists with full encouragement.
 - (g) To attract Tribal & other students to the courses of Folk-Music run by Folk-Music department in Indira Kala Sangit Vishwavidyalaya. There is a Tribal and Adivasi Hostel available in University for the students.
 - (h) To create and develop the interest amongst the youths for the Folk-Culture and Folk-Music.
 - (i) To start courses of Folk-Music & Arts in affiliated colleges when ever is possible.
 - (j) To work for National integration through Folk-Music & Culture.
- 6- The term of membership shall be two years from the date of joining.
- 7- A member of the committee shall cease to be as such on account of any of the reasons, viz.
 1. If he resigns.
 2. If he fails to attend the meetings more than two times.
 3. If he is unable to attend the meeting due to any inability.

4. Any other justified causes determined by the Vishwavidyalaya.
- 8- The Vice-Chancellor shall be the chairman and the Dean, Faculty of Folk-Music & Art, shall be the Secretary of the committee.
- 9- The Professor (s) Redder (s) and Lecturers shall be the ex-officio members of the committee.
- 10- There shall be at least two meetings of the committee in a year according to convenience.
- 11- Five members inclusive of the Chairman shall form the Quorum.

REGULATION No.- XXIII

QUALIFICATION, RULES, TO REGULATE SERVICES OF ACCOMPANIST AND TECHNICAL ASSISTANT IN THE DEPARTMENT OF HISTORY OF INDIAN ART & CULTURE/COMPUTER CENTRE.

- (1) All appointments relating to the Accompanists and Technical Assistant, in the Department of History of Indian Art and Culture and Computer Science and Accompanist in all Departments shall be made by the Executive Council on the recommendation of the Selection Committee, Provided at no such appointment shall be made until financial provision has been made and the post has been created.
- (2) Appointment shall be made on probation for a period of 6 months in the first instance. The period of probation may be extended further as the appointing authority may deem fit, But in no case the total probation shall exceed two years.
- (3) On the report of the Head of the department, at the end of the probation period, the Karyakarini Samiti may confirm any accompanist or above staff in the permanent service of the Vishwavidyalaya from the date of expiry of the probationary period.
- (4) Seniority of services shall Count, from the date of appointment. Provided that if more than one persons have been appointed at the same date, the seniority of the persons shall be determined according to the order of merit in which they are appointed.
- (5) Increments shall be granted as and when fall due, except in cases where they are withheld as a measure of punishment.
- (6) Casual leave may be granted by the Head of the department of office according to casual leave rules of Chhattisgarh Government.
- (7) Rules regarding punishment, in the case of Ministerial services in the Chhattisgarh state will apply mutates mutandis.
- (8) Unless the Contrary is specifically laid down the services of the Accompanists and above staff of the Vishwavidyalaya shall be governed by the provisions contained in Fundamental service Rules of Government Servants of Chhattisgarh.

QUALIFICATIONS:-

- (A) Accompanist:- Good academic record with at least 55% marks at graduate degree level in the relevant subject from an Indian University or equivalent Degree/Diploma recognized by this University.

At least two years experience of accompaniment in **the relevant discipline in a University/Institution.**

(B) Technical Assistant:- (History)

1- Essential Qualification

- (a) M.A. in Ancient Indian History Culture & Archaeology or History of Indian Art Culture ant least Second division from any recognized institution or University.
- (b) One Year P.G. Diploma course in Museology and Indian Art or Travel Tourism and Cultural heritage from any recognized institution or University.

2- Desirable Qualification

- (a) Diploma in Computer Science from a recognized institution.
- (b) At least three years experience to work in the field of Archaeology.
- (c) Efficiency in Photography in the field of Archaeology.

(C) Technical Assistant:- (Computer Science)

B.SC./B.A./B.Com. from a recognized institution. One year diploma in Computer Science.

Desirable, Experience in Audio-Video Recording Studio, General inclination to Indian Music/Visual Arts.

SELECTION COMMITTEE:-

- 1- The Vice-Chancellor,
- 2- The Adhyacharya, if any,
3. The Dean of the Faculty concerned,
- 4- Concerned, Head of the Department.
- 5- One expert of the subject to be nominated by the Kulapati from among a panel recommended by the Dean/Head concerned. Approved by Executive Council.
The Kulapati or in his absence the Adhyacharya, if any, shall preside at the meeting of the Selection Committee.

The meeting of the Selection Committee shall be convened by the Kulapati or in his absence by the Adhyacharya, At least three members including one subject expert, shall constitute the quorum.

The Selection Committee shall consider and submit its recommendations to the Karyakarini Samiti.

The term of office of the expert member nominated by the Kulapati on the Selection Committee shall be three years. If the expert member is unable to be present at one or more meetings of a Selection Committee, the Kulapati may appoint another expert member in his place.

REGULATION No.- XXIV

नेत्रहीन विद्यार्थियों को प्रवेश एवं परीक्षा में सुविधाएँ

विश्वविद्यालय शिक्षण विभाग, छत्तीसगढ़ के सम्बद्ध महाविद्यालयों तथा मान्यता प्राप्त परीक्षा केन्द्रों में अध्ययनरत नियमित/स्वाध्यायी/भूतपूर्व नेत्रहीन छात्र/छात्राओं को निम्नानुसार सुविधा प्रदान की जावेगी-

- 1- छत्तीसगढ़ में अध्ययनरत नेत्रहीन छात्र/छात्राओं को शिक्षण शुल्क, परीक्षा शुल्क तथा छात्रावास कक्ष किराया से मुक्त रखा जावेगा, किन्तु नियमानुसार काशनमनी देय होगी।
- 2- नेत्रहीन छात्र/छात्राओं को पुस्तकालय शुल्क से मुक्त रखा जावेगा परन्तु उनके द्वारा काशनमनी देय होगी।
- 3- नेत्रहीन छात्र/छात्राओं को परीक्षाओं में लेखक की सुविधा विश्वविद्यालय/महाविद्यालय द्वारा प्रदान की जावेगी। स्नातक एवं स्नातकोत्तरीय के लिए रु. 40 तथा अन्य परीक्षाओं के लिये रु. 25/- लेखक को पारिश्रमिक के रूप में प्रदान किया जावेगा।
- 4- नेत्रहीन छात्र/छात्राओं को लिखित परीक्षाओं में 30 मिनट्स का अतिरिक्त समय प्रदान किया जावेगा।
- 5- परीक्षार्थी छात्र/छात्रा के लेखक की शैक्षणिक/संगीत/नृत्य/दृश्य कला संबंधी (विश्वविद्यालय के समस्त परीक्षाओं हेतु) योग्यता संबंधित परीक्षार्थी एवं परीक्षार्थिनी से एक कक्षा कम होगी।
- 6- लेखक द्वारा परीक्षार्थी के आवेदन के साथ अपनी शैक्षणिक/संगीत/नृत्य/दृश्य कला संबंधी योग्यता की लिखित जानकारी देते हुए स्वयं प्रमाणित दस्तावेज संलग्न करना होगा।
- 7- लेखक की आयु परीक्षार्थी /परीक्षार्थिनी के समकक्ष अथवा उससे कम होनी चाहिए।
- 8- नेत्रहीन छात्रों को परीक्षा के दौरान अन्य परीक्षार्थियों से अलग स्थान पर बैठक व्यवस्था केन्द्राध्यक्ष के परामर्श से की जावेगी।
- 9- ऐसे छात्रों के लिये समय-समय पर शासन से प्राप्त निर्देश के अनुसार अन्य सुविधा प्रदान की जावेगी।
- 10- ऐसे कतिपय अपंग छात्र जो लेखक की सुविधा के बिना परीक्षा नहीं दे सकते हैं उनके लिये विशेष परिस्थिति के अंतर्गत चिकित्सा प्रमाण पत्र के आधार पर कुलपति द्वारा लेखक की सुविधा प्रदान की जावेगी।
- 11- विनियम में दर्शायी सुविधा के अतिरिक्त अन्य कोई सुविधा प्रदान करने हेतु कुलपति को अधिकृत किया जाता है।

REGULATION No.- XXV

**HONORARIUM TO SUBJECT EXPERTS OF SELECTION COMMITTEES AND FOR
EVALUATION OF RESEARCH PUBLICATIONS FOR PROFESSORSHIP UNDER
CAREER ADVANCEMENT SCHEME.**

- (1) The honorarium to the outside experts/members of Selection Committees constituted for the appointment and promotion of University Teachers, Officers and other employees shall be paid Rs. 500/- each or as may be decided by the Karyakarini Samiti from time to time.
- (2) The honorarium to the experts for evaluation of Research Publications for Professorship under Career Advancement Scheme of University Grants Commission shall be paid Rs. 300/- each or as may be decided by the Karyakarini Samiti from time to time.

