

ORDINANCE NO – 85

STUDY LEAVE

Study Leave be granted by the appointing authority on the following conditions:-

1. Study leave shall not be granted to an employee of less than five years service or to one who will retire within three years;
2. It is restricted ordinarily to 12 months at any time and 24 months in all during the entire service;
3. It may be combined with other kinds of leave, other than extraordinary leave provided that the total absence shall not exceed 28 months including vacation.
4. During study leave salary shall be paid at one half of the leave salary admissible during earned leave;
5. Study leave shall be treated as extra leave on half average pay and shall not be debited to the leave account;
6. Study leave shall count as service for promotion seniority and increment, but not for leave;
7. A University employee may receive in addition to leave salary, a scholarship or stipend that may be awarded to him.