

# ORDINANCE NO - 14

## EXAMINATION IN GENERAL

1. The syllabus and the text books, if any to be prescribed or recommended in connection with any subject in which the Vishwavidyalaya conducts the examination shall be determined from time to time by the Shiksha Samiti after considering the recommendations of the department of studies and Vidyanganikayas.
2. All examination shall be held in Khairagarh and at such other place or places as may be decided by the Shiksha Samiti.
3. All recognised teaching in connection with Vishwavidyalaya courses shall be conducted by the teachers of the Vishwavidyalaya in accordance with the scheme framed by the Shiksha Samiti.
4. To attendance at any teaching other than teaching conducted by Vishwavidyalaya or by a College affiliated to the Vishwavidyalaya or shall qualify for admission to any other examination of the Vishwavidyalaya for which a regular courses of study has been prescribed by the Vishwavidyalaya.
5. No candidate shall be permitted to appear in two Vishwavidyalaya examinations simultaneously viz. the same year.

Provided that the failures can appear in subsequent years for the respective examinations as an ex-student of the College or of the Vishwavidyalaya.

A candidate who is unable to present himself for any examination shall be receive the refund of this fee.

Provided that for the next examination to which he is admitted he shall be required to pay half (1/2) of the examination fee only. This concession shall not be repeated.

6. If an applicant for an examination is found ineligible for admission to the examination 3/4 of the fee paid by him shall be refunded.
7. Ordinarily all examinations except practical and viva voce, shall be conducted by means of printed or cyclotyled papers to be answered in English or in Hindi or as may be permitted by the Shiksha Samiti They shall be given out to examiners on the same date and at the same hour at all the Examination centers.
8. The student of non-hindi speaking provinces where there is an affiliated college/recognised center of the Vishwavidyalaya are allowed to write the examination in Language of those provinces. (*approved wide Governor letter No. F 28-72001/RS/U.4/5780 Dated 16-10-2001*)
9. There will be a practical examination in all the subjects.
10. Students seeking admission to all the examinations shall have prosecuted their courses of studies through the medium selected by them for their examination.
11. In order to pass an examination an examinee must obtain not less than the minimum percentage of marks laid down in the ordinance for the examination.
12. Within the month from the date of publication of results the examinees may apply for scrutiny of answer books together with necessary fees if they are not satisfied with their results.

The answer books will be scrutinised by two members of the Karyakarini Samiti to be nominated by the Kulapati.

The answer books will be revalued. (*approved wide Governor letter No. F 28-72001/RS/U.4/5780 Dated 16-10-2001*)

Any change in result found during the scrutiny will be published and shall be final for all purposes.

(A) ***Scrutiny of Results.***

- (1.) Any candidate, who has appeared at Kovid, graduate and post-graduate examination conducted by the university may apply to the Registrar for Scrutiny of his marks in any of the two written papers of any course and for re-checking of his/her results, the application must reach to the Registrar within 30 days after the dispatch of mark sheets by the University.

No such application for scrutiny shall be accepted after expiry of the aforesaid period.

- (2.) Application shall be accompanied by a fee as per schedule given below :-

(a)	For one paper	-	Rs. 30/-	or as declared by the
(b)	For two papers	-	Rs. 70/-	Vishwavidyalaya
(c)	Application Fees	-	Rs. 10/-	from time to time

Provided that for the purpose of this paragraph, each paper of post Graduate Examination in a subject shall be reckoned as a subject.

- (3.) It is compulsory to submit the original marks sheet alongwith the application for retabulation.
- (4.) As regards retabulation, such examination of a subject comprising of only one paper shall be treated one subject.
- (5.) The result of retabulation shall be informed to the candidate after three months from the date of application.
- (6.) A candidate shall not be entitled to a refund of the fees.
- (7.) The result of the scrutiny shall be communicated to the candidate.
- (8.) It has been decided that the permission to submit the Examination Form (Application) shall be accorded without late within 15 days after the declaration of examination results.
- (9.) On receipt of such an application, the Kulpati shall cause the marks of the applicant as recorded on his answer books, to be scrutinized by one of the tabulators or a member of the Karyakarini Samiti as he may deem fit.
- (10.) If as a result of scrutiny it is found that the candidate should be declared as passed or placed in higher division, the result of the candidate shall be revised accordingly.
- (11.) If the student of B.F.A. and M.F.A. passes/qualifies the examination resulting retabulation, one month duration shall be granted after the last date of taking admission as regular student so that he/she may seek admission in UTD. Institution as a regular candidate as there is no provision to appear as private candidate in B.F.A. and M.F.A. examination.
- (12.) For improving the division, all rules regarding the re-checking of his/her results shall be applicable to him/her treating such examination as usual one.
- (B) ***Revaluation of Answer Books . (approved wide Governor letter No. F 28- 72001/RS/U.4/5780 Dated 16-10-2001) upto Para 13 and letter 2478/3013/2010Ras/U-4/22/05/2010***
- (1) Any candidate who has appeared in Kovid, Graduate and post- Graduate Examination conducted by the university may apply to the Registrar for revaluation of two papers.

- (2) Such application must be made so as to reach the Registrar within 40 days of the publication of result of the examination or within 15 days after the despatch of marks sheet by the University (Whichever is earlier). No such application for revaluation shall be accepted after expiry of the aforesaid dates.
- (3) It is compulsory to submit the original marks sheet along with the application for revaluation.
- (4) There is no provision for revaluation of practical Examination, sessional work, Annual Assignment and Dissertation.
- (5) As regards revaluation, such examination of a subject comprising of only one paper shall be treated as one subject.
- (6) The result of revaluation shall be informed to the candidate after three months from the date of application.
- (7) Application shall be accompanied by a fee as per schedule given below :

1.	For one paper	-	Rs. 130/-	or as declared by
2.	For two papers	-	Rs. 260/-	the Vishwavidyalaya
3.	Application Fee	-	Rs. 10/-	from time to time

Provided that for the purpose of this paragraph, each paper of post Graduate Examination in a subject shall be reckoned as a subject.

- (8) A candidate shall not be entitled to refund of the fees.
- (9) Where a candidate applied for revaluation, the answer book, in which the revaluation is sought to be sent for valuation by the kulpati to two examiners (other than the one who initially valued it) at least one of whom shall sbe from a place outside the State of Chhattisgarh. Five Answer Books valued by the same examiner and a copy of the Memorandum of instructions for the guidance of examiner if prepared by the paper Setter shall be sent to each of the examiners to enable them to evaluate the answer book concerned in the light of the standard set by the examiner and the memorandum or instructions. If less than five candidates had appeared at the examination in the paper concerned, the answer books of all the candidates shall be sent to each of the examiners. Each of the two examiners shall receive remuneration for the revaluation of an answer book as declared by the Vishwavidyalaya from time to time.
- (10) If the marks awarded in the paper by any of the two examiners varies from the marks given by the original examiner by more than 10% of the maximum marks in the paper, the average of the marks awarded by two of the examiners, the original examiner and the two revaluers and nearest to each other will be taken to represent the correct valuation. This revision of his/her result provided that subject to the condition that at least one of the variations from the original marks is more than ten percent of the maximum marks in the paper. If two differences in marks allotted by the three examiners are equal, the two marks to the best advantage of the candidate shall be taken into the account for arriving at the correct valuation.
- (11) It has been decided that the permission to submit the Examination Form (Application) shall be accorded without late fees within 15 days after the declaration of examination results.
- (12) As there is no provision to appear as private candidate in B.F.A. and M.F.A. examinations, as such the failed candidate shall appear as an exstudent. If such student passes that examination resulting revaluation, one month duration shall be granted after the last date of taking admission as regular student so that he/she may seek admission in UTD/Institution as a regular candidate.

- (13) For improving the division all the rules regarding the revaluation shall be applicable to him/her treating such examination as usual one.
- (14) A certificate in prescribed form signed by Kula Sachiva shall be given to each successful examinee at an examination other than an examination for a degree course.
- (15) (i) Every examinee successful at a final examination for a degree shall be entitled to be admitted to that degree on such conditions as the Karyakarini Samiti may prescribe.
- (ii) Every Candidate admitted to a degree shall receive a diploma for that degree in the form prescribed by the Shiksha Samiti. Every diploma for a degree shall be signed by the Kulapati and sealed with the seal of the Vishwavidyalaya.
- (16) (i) Ordinarily not less than two months before the commencement of the examinations, the Kula Sachiva shall publish the date of the Commencement of the Examination. The last date for receipt of Examination application forms together with fee, in respect of Regular candidates, shall be the 15th of December, in the case of examination to commence in the month of February and 15th of January in the case of Examination to commence in the month of April, each year.
- (ii) All applications for admission to examinations shall be made in the forms prescribed by the Shiksha Samiti,  
**(Para 17 approved wide Governor letter No. 1135/U.A.II/RS/2000 Date 17-8-2000)**
- (17) Examination form may be accepted 45 days before the commencement of the date of the examination concerned with late fee as may be approved by the academic council/Executive Council from time to time for Regular/Private candidates(s) with the special permission of Vice-Chancellor. Such candidates shall have to pay special examination fees after the special permission granted by the Vice-Chancellor.
- (18) Nothing in this ordinance shall apply to candidates for the Doctorate Degrees.
- (19) In the ordinances relating to the examination unless there is any thing repugnant in the subject on context.
- (i) "An applicant" means a person who has submitted an application to Vishwavidyalaya on a form prescribed by the Shiksha Samiti for admission to an examination.
- (ii) "A Candidate" means a person who has been admitted to an examination by the Vishwavidyalaya.
- (iii) "An examinee" means a candidate who presents himself at the examination to which he has been admitted
- (C) The following shall be Vishwavidyalaya holidays for each Academic year
- (i) All Government holidays.
- (ii) In Addition to above the principal of a College or a head of teaching department may in exceptional cases grant such holidays or half or half holidays as he may deem necessary.