

INDIRA KALA SANGIT VISHWAVIDYALAYA,
DEGREE OF MASTER OF PHILOSOPHY (M. Phil.)
IN MUSIC AND DANCE
ORDINANCE NO – 117

(Approved by Governor Office letter no.:3121/2999/2017/रास/कृ-4 dated 12.07.2017)

I. General:

- 1 Applications for various M. Phil. Courses shall be invited as per the number of seats declared by the University. M. Phil. scholars will be admitted depending on the number of available Research Supervisors and other academic and physical facilities. University shall notify well in advance in the institutional website, the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, and all other relevant information for the benefit of the candidates. University shall admit M.Phil students through an Entrance Test, which will be conducted at the University level.
- 2 Application complete in all respect along with the fees shall be submitted to the Registrar of the university.
- 3 The application of those candidates who have cleared the entrance examination shall be scrutinized by the concern department.
- 4 M. Phil. Course will be a full time course of study.
- 5 Last date of receipt of application form, details of entrance test will be declared by the University as and when required.

II. Eligibility for Registration :

- 1 A A candidate seeking admission to the M. Phil. Course must have at least 55% marks or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed). (50% marks in case of SC/ST/ OBC (non-creamy layer)/Differently abled) in the subject concerned in post graduate degree.
- B The candidates who have qualified UGC, JRF, NET, SLET Examination will be exempted from the entrance test.
- C Admission in M.Phil programme shall be based on the criteria notified by the University, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.

III. Procedure for Admission:

The Registration in M.Phil programme shall be done in accordance with the following procedure:

- 1 University shall admit candidates in the programme by a two stage entrance process through:
 - A There shall be two written paper of 100 marks each. Paper I will contain Research Methodology while paper II will be based on subject specific.
 - B An interview/viva-voce (including practical) of 100 marks will be organized by the Departmental Research Committee. To assess the capacity of the candidate.
- 2 Broadly the entrance test shall be based on the latest syllabi of M.A. /Post Graduation level (of this University).
- 3 Candidate will have to qualify the entrance test with minimum of 50% marks in aggregate.
- 4 Admission Process will be completed at the Department level.
- 5 Rest of the rules regarding restrictions for admission will be as per the latest University Prospectus.

IV. Duration :

- 1 The duration of M. Phil course will be of two semesters. Examination of paper I, II & III will be conducted at the end of 1st semester, practical examination will be conducted at end of IInd semester, dissertation will be submitted within one month after the practical examination. Under Special circumstances, the Vice-Chancellor may extend the period by one month only.
- 2 The female candidates and Persons with Disability (with more than 40% disability) may be allowed a relaxation of one year for M.Phil in the maximum duration. In addition, the female candidates may be provided with Maternity Leave/Child Care Leave once in the entire duration of M.Phil for up to 240 days.

V. 5. Courses of study :

- 1 M. Phil programme shall consist of ϕ

A	Course I	Research Methodology	6 credits
B	Course II	Computer Applications	4 credits
C	Course III	Advance theoretical study of subject concern	4 credits
D	Course IV	PPT on any topic suggested by the R.A.C.	2 credits
F	Course V	Advance practical study of subject concern	10 credits
G	Dissertation	on any topic suggested by the R.A.C.	6 credits
H	Viva-Voce	on the Dissertation	4 credits

(Total credits 36)

- 2 The Viva - voce test shall be conducted by a board of examiners consisting of Head of the concerned department, Supervisor of the candidate and an external Examiner. If the HOD is the supervisor of the candidate, he/she shall nominate another faculty member from the department concerned as a member of the board. The board will judge the following aspects:

- A The work has been actually done by the candidate.
 - B Candidate's understanding of the subject.
 - C Candidate's presentation on the content of dissertation.
- 3 A M.Phil. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation.

VI. Appointment of Supervisor :

- 1 The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.
- 2 Regular Assistant Professor with Ph.D. Degree along with at least two research publications in refereed journals or any reputed journal with ISSN.
- 3 Regular Associate Professor with Ph.D. Degree and at least two research publications in refereed journals or any reputed journal with ISSN.
- 3 All Professors.
- 4 M.Phil scholars shall present at least one (1) research paper in a conference/seminar before the submission of the dissertation for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.
- 5 Maximum number of seats for the supervisor will be as below:

	Designation	M Phil
A	Assistant Professor	01
B	Associate Professor	02
C	Professor	03

VII. Examination :

- 1 Written examination of along with PPT shall be conducted at the end of the first semester.
- 2 Practical examination will be conducted at the end of second semester.
- 3 Four printed copies and two soft copies of the dissertation shall be submitted by the candidate within one month after the practical examination.
- 4 The extension for one month may be granted by the Vice Chancellor on the basis of suitable reason given by the candidate on the recommendation of the supervisor.

- 5 The cover and the title page of the dissertation shall be as per the norms of the University.
- 6 Prior to the submission of the dissertation the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the Research Advisory Committee.
- 7 The dissertation will be forwarded by the Head of the concerned Department. In absence of the Head, the Dean of the concerned faculty shall forward the dissertation. In absence of both, the Vice Chancellor may authorize any other teacher to forward the dissertation.
- 8 The examiner shall submit a detailed report on the dissertation and shall either approve/disapprove or recommend revision.
- 9 The M.Phil. dissertation submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least one external examiner who is not in the employment under the University. The viva-voce examination, based among other things, on the critiques given in the evaluation report, shall be conducted by both of them together, and shall be open to be attended by Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts/ researchers.
- 10 Revised dissertation shall be evaluated by the same examiner(s). Before the conduct of Viva-Voce examination the examiners will give a detailed report on dissertation. In case the dissertation is rejected it shall be sent to another examiner. If it is rejected by the second examiner also, the candidate shall be declared failed.
- 11 Every M. Phil student shall pay the fee as decided by the University from time to time.
- 12 The Academic Council of the university shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation/thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work was carried out, or to any other Institution.
- 13 The University shall develop appropriate methods so as to complete the entire process of evaluation of M.Phil. dissertation within a period of six months from the date of submission of the dissertation.

VIII. Declaration of Result :

- 1 The result shall be declared in three stages i.e.
- A Written courses I, II, III and PowerPoint/Multimedia Presentation at the end of first semester.

- B Practical at the end of second semester.
 - C Dissertation along with viva-voce.
- 2 The result will be declared based on grading system as par appendix A

IX. Medium of Examination:

The medium of examination shall be English or Hindi only.

X. Depository with INFLIBNET:

- 1 Following the successful completion of the evaluation process and before the announcement of the award of the M.Phil. the University shall submit an electronic copy of the M.Phil. dissertation to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.
- 2 Prior to the actual award of the degree, the degree-awarding university shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of these UGC Regulations, 2016.

XI. Research Advisory Committee and its functions:

- 1 Each M. Phil. student shall be required to undertake a course work for a minimum period of one semester. - The course work containing research methodology, quantitative methods, computer applications and review of published research in the relevant field shall be treated as Pre- M.Phil. preparation course. Other courses shall be advanced level courses preparing the students for M.Phil. degree. The credit assigned to the M. Phil. course- work shall be of 12 credits.(research methodology-6 computer applications-4, book review-2)
- After completion of one semester the students will give a presentation on their research topic before Research Advisory Committee (RAC). Research Advisory Committee will be constituted by the Vice-Chancellor. Constitution of the committee will be as under -
- A Dean of the faculty concerned. (Chair Person)
 - B Head of the department concerned/ Senior teacher(Member)
 - C Nominee of the Vice-Chancellor. (Member)
 - E Supervisor (Member)
 - D If required an internal/external expert nominated by the Vice-chancellor. (Member)
 - E Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee.
 - F A M.Phil. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the thesis.
- 2 This Committee shall have the following responsibilities:

- A To review the research proposal and finalize the topic of research;
- B To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- C To periodically review and assist in the progress of the research work of the M.Phil. scholar.
- D In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the University with specific reasons for cancellation of the registration of the respective research scholar.
