

ORDINANCE NO – 60

(Approved by Governor Office letter no.:2640/4016/2012/रास/यू-4 dated 26.05.2012)

DEGREE OF DOCTOR OF PHILOSOPHY (Ph. D.)

The Degree of Doctor of Philosophy shall be awarded to Indian, non-resident Indian and foreign students on the thesis submitted to Indira Kala Sangit Vishwavidyalya in accordance with the provisions of this Ordinance contained here after.

I Eligibility for registration

- 1 A A candidate possessing any of the degrees M. Mus./M. Dance./M.F.A/M.A. in Music/Dance/ Fine Arts/ Hindi/English/ Sanskrit/Theatre/Folk Music/Ancient Indian History, Culture and Archaeology or any other equivalent Degree recognized by the UGC with at least 55% marks (50 % marks for ST/SC and differently abled Candidates), B in the seven point scale/ an equivalent grade point average of a University, a deemed University or any other University incorporated by any law for the time being in force and recognized by the University, may be considered eligible for Ph.D. registration:
- B Kovid (Diploma) of I.K.S.V./ any other PG. Diploma (minimum of two years duration) recognized by this University in the subject concerned with not less than 55% marks along with a Post Graduate Degree in any discipline with minimum 55% marks.
- C A candidate, who has at least 7 years experience of research/teaching with at least 5 research papers published in standard research journals, may be permitted to get registered for Ph.D. degree, even if he/she does not possess 55% marks at master's degree but must be passed at least second division.
- 2 Admission in Ph.D. programme will be only on regular basis.
- 3 Registration of Ph.D. will be done only in the same faculty from which the student has passed the P.G. degree/ eligible examination.

II Procedure

The Registration shall be in accordance with the following procedure:

- 1 Last date of receipt of application form, details of entrance test will be declared by the University as and when required.
- 2 Attested copies of the mark- sheets/grade sheets of Master Degree or Diploma/ M. Phil. Degree should be enclosed with the application. Migration certificate shall be submitted at the time of registration.
- 3 All the candidates who qualify UGC/CSIR NET/JRF examination SLET/GATE/ teacher fellowship holder or have passed M. Phil. programme shall be exempted from entrance test only.
- 4 The University shall admit doctoral students through an Entrance Test conducted at the level of University followed interview organized by the University.
- 5 The allocation of the supervisor for selected students shall be decided by the Department/Dean of the Faculty in a formal manner depending on the number of students per faculty member, the available specialization among the faculty supervisors and the research interest of the student as indicated during interview. The allotment of supervisor shall not be left to the individual student or teacher.
- 6 The subject of research should comply with the general nature of the University.

- 7 Application along with five copies of printed synopsis on the proposed subject (As Appendix –1) shall be submitted after qualifying Pre-Ph.D. course. The topic of the research will be finalized during the interview held after qualifying the Pre-Ph.D. Course.
- 8 The constitution of the committee for the interview will be as under:
- A The Vice-Chancellor, - Chair Person.
 - B Dean of the Faculty concerned
(If Dean is not available due to any reasons then the Vice-Chancellor may appoint any other suitable person as a member of the committee). -Member.
 - C Head of the Department of subject concerned, - Member.
 - D Senior teacher of the Department of subject concerned. - Member.
 - E If the subject relates to two disciplines, the Head or a senior teacher of the other related Department shall also be the member of the Committee.
 - F If required, one external expert of the rank of University Professor/ Associate Professor to be appointed by the Vice-Chancellor out of a panel of 3 names given by the Dean of the concerned faculty.
 - G In absence of the Vice-Chancellor, the Dean of the Faculty concerned shall be the Chair Person of the Interview Committee and in such case one more teacher of the subject concerned shall be invited as a member.
- 9 Application forms complete in all respects, shall be placed before the Interview Committee and thereafter the report of the Interview Committee shall be placed before the General Committee of Research. After examining it General Committee of Research shall forward the report to AC.
- 10 A Academic Council shall have right to accept, reject or modify the recommendations of the General Committee of Research. After final approval, the University shall notify the list of selected candidates and their registration will be effected from the date of admission in the pre PhD. Course Work.
- B A person registered for Ph.D. Degree in any University shall not be eligible to become Supervisor/Co-supervisor.
- 11 Employed candidates should submit the application with no objection certificate from the employer.
- 12 Only the pre-determined number of students will be admitted to Ph.D. programme.
- 13 No research scholar shall join any other course, study or appear at any other examination conducted by any University leading to a degree (except Certificate/Diploma courses of University).
- 14 The University agrees that a Ph.D. student is the owner of the copyright of his/her thesis.
- 15 The candidates who have been already registered for Ph.D. Degree under the repealed Ordinance will continue to be governed by the Provisions of the repealed Ordinance excepting in the matters of fee.

III Course Work

- 1 Each Ph.D. student shall be required to undertake a course work for a minimum period of one semester (six months). The course work containing research methodology, quantitative methods, computer applications and review of published research in the relevant field shall be treated as Pre-Ph.D. preparation course. After completion of one semester the students will give a presentation

on their research topic before a committee.-constituted by the Vice-Chancellor.

- A Dean of the faculty concerned .
 - B Head of the department concerned.
 - C Nominee of the Vice Chancellor.
 - D If required an external expert nominated by the Vice-chancellor.
- 2 If found necessary, course work may be carried out by doctoral candidates in sister Departments/ Institutes either within or outside the University.
- 3 All the students appearing at course work shall be examined at the university level at the end of the semester. The student will be evaluated by an examination. If the candidate is not able to pass the course with 50% marks he/she shall be allowed to reappear at the examination within the next 12 months and shall be allotted a supervisor, if available.
- 4 If provisioned the candidates will be awarded scholarship based on the merit of the Pre-Ph.D. course examination. The period of the scholarship will begin from the date of the declaration of the results of the Pre-Ph.D. course work.

IV **Fee**

The Candidate shall deposit the fee as declared by the University from time to time.

V **Period of Research**

1 **Minimum**

- A Except as otherwise provided by the Ordinance, the candidate may complete the research work in a period of two years from the date of registration. In no case the thesis shall be submitted before two years.
- B The period of research shall be counted from the date the six monthly Pre-PhD course commences.

2 **Extension**

- A The candidate shall apply for extension after completion of three years from the date of registration. The candidate shall complete his/her thesis within three years period from the date of registration. Academic Council may extend the period for another two years on the recommendations of the Supervisor and Dean concerned.
- B The application in this regard shall be submitted by the candidate with requisite fee well in advance.

3 **Re-Registration**

Vice - Chancellor may permit a candidate to get re-registered on the same topic on payment of the registration fee. The minimum period of 2 years and attendance shall not apply to re-registered candidates. Such candidates shall be exempted from appearing on the Pre-Ph.D. course work.

VI **Six-monthly Progress Report**

- 1 The candidate shall submit every six month's receipt of fees paid and progress report of the work through his/her supervisor as per Appendix – 2. If the progress of work is not found satisfactory in two successive reports or no reports are received for a period of one year and the candidate fails to deposit the prescribed fees, the Vice-Chancellor may order the removal of the name of the scholar from the list of those registered for the Ph.D. degree.
- 2 The Head/Dean will forward the report along with the attendance for the period concerned. .

VII Language of Thesis

The language of the Thesis shall be Hindi or English.

VIII Thesis Nearing completion

- 1 The candidate shall inform the concerned Dean through the Supervisor for conducting the Pre-Submission Seminar well in advance before submitting the thesis.
- 2 Every Ph.D. candidate shall publish at least one research paper in a refereed journal or any reputed journal with ISSN before the submission of the thesis for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint.

IX Pre-Submission Requirements

- 1 Prior to submission of the thesis the student shall present his/her thesis in a Pre-Submission Seminar in the concerned faculty that may be open to all faculty members and research students for getting feedback and comments, which may be incorporated into the thesis in consultation with the supervisor.
- 2 The Report of the seminar by the Dean/Head and Supervisor shall be submitted to the registrar. The two members shall make the forum. If necessary Vice Chancellor may nominate one member for this purpose.

X Submission of thesis

- 1 Thesis shall be submitted within the period prescribed for pursuance of research by this ordinance.
- 2 Thesis shall be in A-4 size. The title page shall be as per appendix no-3.
- 3 The candidate shall submit five copies of the thesis along with two soft copies, four copies of summary along with two soft copies out of which one soft copy of the thesis will be sent to the UGC.
- 4 The candidate shall clearly mention the source of information, extent to which he/she himself/herself has availed the works of others and the portion of the thesis, which he/she claims as original under the guidance of the supervisor.
- 5 Thesis should be accompanied by a certificate from the Supervisor as per appendix no- 5.
- 6 The candidate shall give one hard and one soft copy of the thesis to the supervisor. No hard copy or soft copy of the thesis, submitted to the university, will be returned either to the candidate or to the supervisor.
- 7 The candidate may also submit subsidiary matter in support of his or her thesis relating to any contribution to the advancement of study of the subject of the thesis which he or she may have previously published independently or conjointly.
- 8 Candidate shall submit "No-dues" certificate from the concerned department, University library, fee section and hostel etc.

XI Declaration

- 1 In the thesis to be submitted for examination the candidate shall submit a duly-signed declaration as per appendix no-4.
- 2 The thesis shall be forwarded by the Dean of the Faculty concerned. If the Dean is not available the Head of the Department concerned may forward the thesis.

XII Appointment of Examiners

- 1 A panel of the examiners (at least six names of the experts) shall be submitted by the Dean of the Faculty after consulting the Head of the Department. If necessary, the Supervisor can be consulted for the names of the examiners. The Vice-Chancellor may include names of some more examiners in the panel. In the absence of the concerned Dean, the Vice-Chancellor can consult the Head of the Department concerned for the names of the examiners.
- 2 The thesis shall be sent for valuation to two examiners appointed by the Vice-Chancellor from the panel out of which at least one shall be from out of the state.

XIII Evaluation of Thesis

- 1 The favorable reports from both the examiners on the thesis shall be mandatory.
- 2 If any of the examiners of the thesis does not send the report within a period of six months from the date of dispatch of the thesis, the Vice-Chancellor may appoint a new examiner from the panel. If necessary, the Vice-Chancellor shall appoint examiners even from out of the panel.
- 3 In case one of the examiners rejects the thesis, it shall be sent to the third examiner whose decision shall be final. The third examiner shall be appointed by the Vice-Chancellor.
- 4 If reports of both the examiners are negative, the reports shall be tabled in the Academic Council. The Executive Council, on the recommendations of the Academic Council, shall finally take the decision.

XIV Revision of the thesis

- 1 On the recommendations of one or both the examiners, the Vice-Chancellor may allow the candidate to resubmit the thesis in a revised form within a period of not more than eighteen months from the date of receipt of communication from the University.
- 2 On the recommendation of the Supervisor the period of eighteen months may be extended maximum for six months by the Vice Chancellor.

XV Viva-Voce Examination

- 1 On receipt of satisfactory evaluation reports Ph.D. students shall undergo a Viva-Voce examination.
- 2 Viva-Voce examination shall be held only after the consent of the examiner on a specific date and time decided by the Head of the Department concerned in consultation with the Dean of the Faculty.
- 3 Viva-Voce examination shall be conducted by one of the external examiners and the internal examiner i.e. the supervisor of the thesis. The Supervisor shall be an internal examiner. In case of controversy the decision of the external examiner, not of the internal examiner, shall be final.
- 4 If both external examiners are unable to conduct the Viva-Voce examination, the Vice-Chancellor shall appoint any other subject expert as an examiner to conduct the Viva-Voce examination.
- 5 If the Supervisor is not available for Viva-Voce examination, the Vice-Chancellor shall appoint any other subject expert to conduct the examination in consultation with the concerned Dean/Head.
- 6 If a candidate fails in Viva-Voce examination, he/she shall be given another opportunity to appear at the examination. If the candidate fails at the second

Viva-Voce examination, the thesis shall stand rejected.

- 7 The viva-voce examination shall be conducted at the University Teaching Department or at any place fixed by the University for the purpose. The date, time and place of viva-voce examination shall be notified by the Dean of the Faculty on the University Notice Board well in advance. At the time of viva-voce examination the expert shall be provided the reports of the examiners which shall be returned to the office along with the report of viva-voce examination.
- 8 The candidate shall present the work embodied in the thesis before the board of examiners, members of faculty, research scholars and other interested persons. After the presentation of the research work the examiners shall ask question together with those questions which have been given along with examiners reports. Others can also ask questions and the candidate shall reply only those questions which are permitted by the external examiner.
- 9 If Head/Dean of the Department is unable to conduct the Viva-Voce examination, the Vice-Chancellor shall appoint any other Head of the Department to conduct the examination.
- 10 In the case the examiner is present in the Viva-Voce examination and the candidate is absent, he/she shall bear all the expenses of the next Viva-voce examination. The candidate shall submit in written stating the reasons for not appearing at Viva-Voce examination.

XVI Report of Examiners

- 1 After the Viva-Voce examination, the report of the examiners and the result of the Viva-Voce examination shall be placed before the Vice-Chancellor. The Vice-Chancellor shall declare the result and forward it to Academic Council for approval of award of the Degree which shall be reported to the Executive Council accordingly. After declaration of the result, the successful candidate will be entitled for the Degree from the date of Viva-voce examination. If required the notification to this effect shall be issued by the registrar with the permission of the Vice Chancellor and the same shall be reported in the next academic council.
- 2 One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the Institution where the research work was carried out.

XVII Withdrawal of the Degree

On detection of any irregularity, the University shall take suitable steps to withdraw the degree.

XVII Publication of the Thesis

- 1 The candidate shall obtain prior permission from the University for publication of his/her thesis. If a thesis, on which the university has awarded the Degree of Doctor of Philosophy, is published by candidate or any other person on behalf of the candidate, or any agency, as the case may be, shall prominently state that the thesis was submitted to Indira Kala Sangit Vishwavidyalaya, Khairagarh (Chhattisgarh) for the Degree of Doctor of Philosophy.
- 2 The candidate shall submit two copies of publication to the University.
- 3 The candidate may request for the reports of the examiners after depositing required fee only for the publication purpose.

XIX Supervisor/Co-supervisor

- 1 Assistant Professor with Ph.D. Degree along with minimum three years of university teaching experience.
- 2 Associate Professor with Ph.D. Degree.
- 3 All Professors.
- 4 Generally the faculty members of Indira Kala Sangit Vishwavidyalaya will be eligible to become supervisor. However in the departments that do not have qualified supervisors, the Vice-Chancellor on the recommendation of the dean of the faculty can designate persons as supervisor in accordance with XIX 1 to 3. Only such designated supervisors/co-supervisor will be eligible to guide the students who have obtained the doctoral degree in the subject and published five research papers in standard journal and have five years of experience of teaching or research in the respective field.
- 5 It shall be mandatory for every supervisor/co-supervisor to give the evidence of being continually active in research endeavour through publication or innovation.
- 6 If the supervisor is from out of the University, University will designate a co-supervisor from the UTD, IKSVV, Khairagarh.
- 7 Maximum number of seats for the Supervisor will be as below:
 - a. Assistant Professor - 04
 - b. Associate Professor - 06
 - c. Professor - 08
- 8 The submission of a thesis shall create a vacancy for the admission of a new candidate for Ph.D. degree under the concerned supervisor.
- 9 The candidates registered with the Co-supervisor shall not be counted for the number of candidates under a supervisor.
- 10 In the case supervisor or co-supervisor being relative to the candidate, he/she shall be barred from all activities that relate to scrutiny, entrance examination, registration, Pre-Ph.D. course examination, appointment of examiner and any such exercise that violates the sanctity of the examination. The Vice Chancellor shall nominate other experts from the University or out of the University. The term relative denotes Father, Mother, Wife, Husband, Daughter, Son, Grand Son, Grand Daughter, Brother, Sister, Nephew, Niece, Grand Nephew/Niece, Uncle, Aunt, Son-in-law, Sister-in-law, Father-in-law, First cousin-in-law etc.

XX Change of Supervisor

The candidate may be allowed to change the Supervisor by the Vice Chancellor, on the recommendation of the committee constituted by the Vice-Chancellor for this purpose under special circumstances. No change in the topic of research will be permitted due to change in supervisor.

XXI Provision for Foreign and NRI Candidates

- 1 The University may allow foreign and non resident Indian scholars who may be visiting India as casual research scholars in connection with their doctoral, post doctoral or other research projects.
- 2 A foreign and non-resident Indian Candidate who applies for registration of Ph.D. in any of the departments of the university shall be exempted from appearing at the entrance test only provided he/she fulfills other qualifications.
- 3 The fee for foreign and non-resident Indian candidates will be decided by the University time to time.

