

**INDIRA KALA SANGIT VISHWAVIDYALAYA  
KHAIRAGARH (C.G.)**

APPLICATION FORM FOR AFFILIATION OF COLLEGES/RECOGNITION OF EXAM CENTERS

This form can be used for the following purposes:

1. Affiliation/Recognition of the Institutions
2. Affiliation/Recognition for the Additional Courses/Subjects
3. Extension of Affiliation/Recognition

PART -I  
(TO BE FILLED BY ALL INSTITUTES)

1. Name of the college :
2. Full Postal address :
  
- Telephone No. Office :
- Residence :
- Fax No. :
- E-Mail :
3. Name of Principal :

(Enclose complete bio- data mentioning Date of Birth and details of qualification)

4. (For Non-Government college)
  - a. Registration No. of College/Center \_\_\_\_\_ Date \_\_\_\_\_
  - b. Name of Governing body/Society \_\_\_\_\_
  - c. Registration No. of governing body/society \_\_\_\_\_ Date \_\_\_\_\_
  - d. Name and address of the members of the governing body with designation (Attach a separate list attested by the registrar of society) and also enclose attested copy of the statue.
5. Whether the governing body runs any other educational institutions.

If yes

  - a. Name of the Institution :
  - b. Details of Affiliation :
  - c. Others :
6. Date of foundation of the college :

PART - II  
(ONLY FOR THOSE COLLEGES/CENTERS, APPLYING FOR THE FIRST TIME)

7. Affiliation required in    Music
- Dance
- Folk Music
- Visual Arts

Mark (✓) whichever is applicable.

8. Details of the Courses/subjects for affiliation/recognition (See Annexure - I)

9. Whether the college has been affiliated with any other Board/University? If yes, please give details:

10. Details of the Teaching/Non-Teaching Staff (See Annexure - II)

11. Whether the governing body/college accepts pay scales as per college code of the University.

Yes            No       

12. Details of salary of the teachers listed in column: 10 (See Annexure - II)

13. Furnish the following details for starting the proposed courses. (Attach a separate list)

- a. Class room (No. of rooms with size)
- b. Furniture
- c. Musical instruments
- d. Books, Journals and periodicals (Mention number of Books and Name of Journals subscribed)

14. Financials position of the college:

- a. Fixed assets:
  - 1. Cash Deposit:
  - 2. Estimated cost of musical instruments:
  - 3. Estimated cost of land & building (if applicable)
- b. Annual Income: (If needed attach separate sheet)
  - 1. Grant from Government/any other agency-
  - 2. Donation:
  - 3. Tuition fee:
  - 4. Other fee:
  - 5. Other source (If any)
- c. Details of loan A/C (If any) with loan agreement, audited balance sheet of last 3 years.

**15. Particulars of the building: Building plan (blueprint) must be enclosed**

a. **No. of Classrooms with size (Enclose a separate list) :**

**No. of toilets - Male :**

**- Female :**

b. **Details of Auditorium - Size :**

**- Capacity :**

c. **Details of playground (if available) :**

d. **Enclose a separate list of Sports/Games items:**

e. **Whether Building is owned, rented or donated: Owned  Rented  donated**

**If owned, enclose allotment registration letter:**

**If rented, mention the rent:**

**If donated, mention terms & conditions:**

**(Enclose a copy of donation/rental deed)**

f. **If the classes are conducted in Govt. building, enclose copy of the approval.**

g. **In case of any other arrangement, give details**

**17. Details of bank account of the college/center**

a. **Name of the bank:**

b. **Name of branch:**

c. **Type of account:**

d. **Authorized officer for operating the account:**

**18. Timing of the college:**

PART -III  
(TO BE FIELLED ONLY BY THE COLLEGE/CENTER SEEKING EXTENTION OF AFFILIATION/RECOGNITION FOR NEW COURSES/SUBJECTS)

1. Details of the Courses/Subjects for which affiliation/recognition has been obtained previously:  
(Annexure - III)
2. Details of the Courses/Subjects for which affiliation is sought:
  1. Courses
  2. Subjects
  3. No of Students appeared in examination during the last three years.
3. Details of the dues, if any payable to the University.
4. Enclose copy of the approval by the Government/Governing body for the proposed affiliation/recognition.
5. Details of the dues, if any payable to the Government/Governing body for the proposed affiliation.
6. For new courses furnish following details:
  - a. Extra classrooms
  - b. Musical Instruments
  - c. Books
  - d. Furniture
7. Whether the college has fulfilled all the terms & conditions of the affiliation already granted? If not give reasons:  
  
Details of loan A/C if any, including repayment conditions.

DECLARATION

I hereby declare that all the above statements are true to the best of my knowledge & belief and also assure that college/center will fulfill all the terms and conditions as per the college code prescribed by the University from time to time.

Signature with Seal  
President of the  
Governing Body  
(For Non Govt. College)

Signature with Seal  
Statutory Officer  
(Govt. College)

Signature & Seal  
Principal

\* ENCLOSERS

ANNEXURE – I

No.	Course	Subjects			No of students appeared last years exam
1.	Prathama				
2.	Madhyama				
3.	Vid				
4.	Kovid				
5.	Geetanjali Jr./Sr.				
6.	1yr Art Appreciation				
7.	1yr Dip. In Folk Music				
8.	2yr Dip. In Folk Music				
9.	BA	Group A	Group C – 1	Group C – 2	
10.	BA (Hons)	Main Subject	1 <sup>st</sup> Minor	2 <sup>nd</sup> Minor	
11.	MA				
12.	BFA				
13.	MFA				
14.	Specialized Professional Certificate/Diploma Course				

## ANNEXURE – II

**A: Teaching Staff**

No.	Name	Designation	Date of Birth	Qualification		Date of Appointment	Salary (Pay-scale)
				Academic	Professional		
1.		Principal					
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

**B: Non-Teaching Staff**

No.	Name	Designation	Date of Birth	Qualification	Date of Appointment	Salary (Pay-scale)
1.		Principal			00.00.0000	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

## ANNEXURE - III

No.	Course	Subjects			No of students appeared last years exam	Period of Affiliation/ Recognition
11.	Prathama					
12.	Madhyama					
13.	Vid					
14.	Kovid					
15.	Geetanjali Jr./Sr.					
16.	1yr Art Appreciation					
17.	1yr Dip. In Folk Music					
18.	2yr Dip. In Folk Music					
19.	BA	Group A	Group C – 1	Group C – 2		
20.	BA (Hons)	Main Subject	1 <sup>st</sup> Minor	2 <sup>nd</sup> Minor		
21.	MA					
22.	BFA					
23.	MFA					
24.	Specialized Professional Certificate/Diploma Course					